

Clerks Note to
Regular Meeting of Council
2023 June 06

ISC: UNRESTRICTED
EC2023-0523

RE: Performance Management Process - Next Steps (Verbal), EC2023-0523

RECOMMENDATION OF THE EXECUTIVE COMMITTEE, 2023 MAY 23:

That Council:

1. Adopt this Performance Management Process overview and template for the City Manager, and subsequent additional employees that report to Council or Committees of Council, for the remainder of 2023 and annually going forward;
2. Direct Administration to present the performance management process and City Auditor specific template to Audit Committee for consideration and adoption no later than 2023 June 15;
3. Direct that the Mayor and Chairs of the Standing Policy Committees, as representatives of the Executive Committee, meet with and approve the third-party vendor before a final selection is made; and
4. Direct that the Report, Attachments, and Closed Meeting discussions be held confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, not to be released.

Attachments

1. Cover Report
2. Confidential Attachment 1
3. Confidential Attachment 2
4. Confidential Attachment 3