

## Background & Proposed Mandate Overview for Calgary Salutes

In January 2023, Col Chris Hunt approached the Mayor and Cllr Penner to ask if we could revive Calgary Salutes as a council committee. Recognizing we had an active committee supporting HMCS Calgary, conversations ensued to bring all parties into agreement on a structure that allowed for unique support of the attributes for the different branches of the military while simultaneously creating an opportunity for better communication and collaboration.

With increasing and ongoing conflicts happening across the globe, active service members and reservists are being asked to support world peace efforts. At the same time, Canadian Forces is actively recruiting employees across the organization. Further, military responses support Canadians at home when severe natural disasters strike.

Context:

- HMCS Calgary has a 265 sailor crew and has been representing Calgary and Canada since 1995, contributing to ongoing peace and security operations around the world.
- The Friends of HMCS Calgary Committee was established by Council on 2020 May which marked the 25th anniversary of the commissioning of HMCS Calgary.
- The Friends of HMCS Calgary Committee (FHCC), in close coordination with HMCS Calgary, support Calgary based charitable activities and events aligned with HMCS Calgary and FHCC to that awareness of HMCS Calgary and the Ship-City relationship in Calgary and the ship's home port, works with the Royal Canadian Navy (RCN) to establish HMCS Calgary-City of Calgary Canadian Leaders at Sea (CLaS) program opportunities, and directly enables local support to the officers and sailors of the ship;
- Calgary is home for numerous Canadian Armed Forces units including:
  - His Majesty's Canadian Ship (HMCS) Tecumseh
  - 41 Canadian Brigade Headquarters
  - The King's Own Calgary Regiment (RCAC)
  - 41 Combat Engineer Regiment
  - The Calgary Highlanders
  - 41 Signals Regiment,
  - 41 Service Battalion,
  - 15 Field Ambulance,
  - 1 Military Police Regiment,
  - 6 Intelligence Company,
  - Canadian Forces Recruiting Centre Calgary
  - Canadian Forces Transition Centre Calgary
- There are approximately 1,000 part time and full time members and their families living in the region;
- There are approximately 150 soldiers, sailors, and aviators from Calgary expected to be deployed over the next two year
- Over 3,500 Southern Albertans have given their lives while on active military service.

Proposal:

A re-constituted committee that has three arms of support (sub-committees).

Organizational Structure:



\*Two new sub-committee members selected at 12 October 2023 nominations. The names of the sub-committees will be ratified as part of the mandate for the First Year.

Parent Committee comprised of:

- Two councillors (voting)
- Chair of three sub-committees (voting)
- Highest ranking officers from three sub-committees (non-voting)
- Administration liaison (non-voting)

Proposed Mandate of Parent Committee:

- Approve mandates/terms of reference for the sub-committees
- Co-present to council annually on activities
- Meet a minimum of three times a year for strategic planning
- Coordinate community and military activities and events that:
  - honour the achievements of the military,
  - recognize the contributions that the military and military families make to the community, and
  - support the families of military personnel who are deployed;
  - promote knowledge of, and connecting Calgarians to, the ongoing peace and security work by service personnel from Calgary or units and people who represent the city in name
- Enhance and maintain the connection between active service personnel and Calgarians

Proposed Mandates of Sub-Committees:

ISC: UNRESTRICTED

- Has nine members
- Report through chair to main committee on activities, events, and other important information
- Set sub-committee schedule (monthly, bi-monthly, quarterly)
- Set sub-committee mandate including appointing sub-committee chair, vice-chair, and secretary (to be approved by parent committee)
- Set sub-committee budget (to be approved by parent committee)
- Fundraising and promotion for key activities throughout the year
- Event planning for committee specific activities
- support and organize community and military activities and events that
  - honour the achievements of the military,
  - recognize the contributions that the military and military families make to the community, and
  - support the families of military personnel who are deployed;
  - promote remembrance through education and support for organizations that deliver commemorative activities;
  - support the provision of programs and services that serve, involve, or advocate for the military community;
  - engage communities in paying tribute to the military community through civic recognition events;
  - provide recognition of military members and veterans, and their families, by championing causes and sustaining meaningful collaborations with public, private, and nonprofit organizations.
  - promoting knowledge of, and connecting Calgarians to, the ongoing peace and security work by service personnel from Calgary or units and people who represent the city in name

Sub-Committee Members Should be Considered From:

- Canadian Forces members, all military divisions
- Reservists, all military divisions
- Peacekeepers
- Veterans
- Fire, CPS, EMS reps
- Military Family
- Canada Lands Company;
- Canadian Forces Liaison Council;
- The Royal Canadian Legion;
- Military Family Resource Centre Calgary;
- The Military Museums of Calgary
- Naval Museum of Alberta
- Members of the Public w/ expertise in communications, marketing, fundraising, finance

Implications to Administration:

- Limited. Ideally administrative support would move to the main committee and only be on an as-needed basis for the sub-committees.
- Potential shift of business units to offer appropriate opportunities for connections to the broader community.

Implications to Council:

- No change to number of councillors to the committee. Appointed councillors would divide who supports which sub-committee(s).
- On a positive note this could lead to better coordination for days like Remembrance Day where all activities are understood and councillors can support the many events throughout the city.