

## Notice of Motion Checklist

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- Consider what advice might be helpful to them in formulating their proposal; and
- Share key points about the advice received with their council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: Re-Establishing Calgary Salutes

There are two classifications of a Notice of Motion (Check the one that applies):

Regular

Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in procedural box below)

<b>Financial and Other Resource Capacity</b>
Resources are being evaluated between Partnerships and Clerks to best understand which BU is most appropriate to support.
No identified financial impact to the City of Calgary.
<b>Legal/Legislative</b>
Requires a new bylaw per the MGA Law is able to draft the new bylaw by July 25, 2023

Technical Content
Procedural (Include reasons for confidentiality)
Other Considerations
No change to number of councillors appointed as liaisons  Further details - see attachment Background & Mandate Overview for Calgary Salutes
Urgency Rationale
Due to the timing of the public call out for public committee members, this work is being expedited with a framework that allows for updates to the bylaw and terms of reference with the support of the public committees during their first year.