



**MINUTES**

**EXECUTIVE COMMITTEE**

**May 23, 2023, 9:30 AM  
IN THE COUNCIL CHAMBER**

**PRESENT:** Mayor J. Gondek, Chair  
Councillor E. Spencer, Vice-Chair  
Councillor S. Sharp (Infrastructure and Planning Committee Chair)  
Councillor P. Demong (Councillor-at-Large)  
Councillor K. Penner (Community Development Committee Chair)  
(Partial Remote Participation)  
Councillor R. Pootmans (Audit Committee Chair)  
Councillor C. Walcott (Councillor-at-Large)  
Councillor A. Chabot (Partial Remote Participation)  
Councillor S. Chu (Remote Participation)  
Councillor R. Dhaliwal  
Councillor D. McLean  
Councillor T. Wong (Partial Remote Participation)

**ALSO PRESENT:** City Manager D. Duckworth  
City Solicitor and General Counsel J. Floen  
General Manager C. Arthurs  
General Manager K. Black  
General Manager S. Dalglish  
Chief Financial Officer L. Tochor  
General Manager D. Morgan  
General Manager M. Thompson  
City Clerk K. Martin  
Legislative Advisor J. Palaschuk

1. CALL TO ORDER

Mayor Gondek called the meeting to order at 9:32 a.m.

ROLL CALL

Councillor Chabot, Councillor Demong, Councillor Dhaliwal, Councillor McLean, Councillor Penner, Councillor Pootmans, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Wong, and Mayor Gondek

2. OPENING REMARKS

Mayor Gondek provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

**Moved by** Councillor Penner

That the Agenda for today's meeting be amended by setting Item 7.3, Boards, Commissions and Committees to be Considered for Disbandment (EC2022-1371), EC2023-0473, to be dealt with following Confirmation of Minutes.

**MOTION CARRIED**

**Moved by** Councillor Walcott

That the Agenda for the 2023 May 23 Regular Meeting of the Executive Committee be confirmed, **as amended**.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Executive Committee, 2023 April 18

**Moved by** Councillor Sharp

That the Minutes of the 2023 April 18 Regular Meeting of the Executive Committee be confirmed.

**MOTION CARRIED**

Committee then dealt with Item 7.3.

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Green Line Board Report Q2 2023, EC2023-0526

This Item was dealt with following Item 10.1.2.

**Moved by** Councillor Spencer

That with respect to Report EC2023-0526, the following be approved:

That the Executive Committee:

1. Receive this report for the Corporate Record; and
2. Direct that Attachment 3 be held confidential pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

For: (8): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor Wong

Against: (1): Councillor McLean

**MOTION CARRIED**

Committee then dealt with Item 10.1.3.

7.2 Improving Short Term Rental Community Impact and Safety, EC2023-0354

This Item was dealt with following Item 10.1.3.

Councillor Chu (Remote Member) joined the meeting at 1:55 p.m.

Councillor Chabot (Remote Member) joined the meeting at 2:01 p.m.

**Moved by** Councillor Spencer

That with respect to Report EC2023-0354, the following be approved:

That the Executive Committee recommend that Council give three readings to the bylaw amendments as proposed in Attachment 3 to amend the Business Licence Bylaw 32M98.

For: (8): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor McLean

**MOTION CARRIED**

Committee then dealt with Item 7.4.

7.3 Boards, Commissions and Committees to be Considered for Disbandment (EC2022-1371), EC2023-0473

This Item was dealt with following Item 4.1.

**Moved by** Councillor Sharp

That pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 9:47 a.m. in the Council Boardroom, to discuss confidential matters with respect to the following Items:

- 7.3 Boards, Commissions and Committees to be Considered for Disbandment (EC2022-1371), EC2023-0473
- 10.1.1 Strategic Discussion on Building and Delivering on Plans and Budgets (Verbal Update), EC2023-0273
- 10.1.2 Performance Management Process - Next Steps (Verbal), EC2023-0523

For: (11): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor Dhaliwal, Councillor McLean, and Councillor Wong

**MOTION CARRIED**

Administration in attendance during the Closed Meeting discussions with respect to Report EC2023-0473:

Clerks: K. Martin and C. Doi. City Manager: D. Duckworth. Law: J. Floen. Advice: S Dalgleish, M. Thompson, K. Black, C. Arthurs, D. Morgan, L. Tochor, J. Fraser, and J. Dubetz.

A document entitled "Confidential Distribution" was distributed with respect to Report EC2023-0473.

Committee recessed at 12:00 p.m. and reconvened in public meeting at 1:05 p.m. with Mayor Gondek in the Chair.

**ROLL CALL**

Councillor Chabot, Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Wong, and Mayor Gondek

Absent from Roll Call: Councillor Penner

**Moved by** Councillor Sharp

That Committee rise and report.

**MOTION CARRIED**

**Moved by** Councillor Sharp

That with respect to Report EC2023-0473, the following be approved, **after amendment**:

That the Executive Committee recommend that Council:

1. Consider the responses of Boards, Commissions and Committees ("BCCs") in Confidential Attachment 1;
2. **Approve the Confidential Distribution; and**
3. Direct that the Closed Meeting discussions, **Confidential Distribution**, and Confidential Attachment 1 be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2033 June 01.

For: (9): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor McLean, and Councillor Wong

**MOTION CARRIED**

Committee then dealt with Item 10.1.1.

7.4 Amendments to Council Policy on Recordings of Legislative Meetings, EC2023-0316

This Item was dealt with following Item 7.2.

**Moved by** Councillor Chabot

That with respect to Report EC2023-0316, the following be approved:

That the Executive Committee recommend that Council adopt the proposed amendments to the Council Policy on *Recordings of Legislative Meetings* (CP2023-02) outlined in Attachment 1.

For: (7): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor McLean

**MOTION CARRIED**

7.5 City Manager's Quarterly Report Q1 2023, EC2023-0315

Councillor Penner (Remote Member) joined the meeting at 2:30 p.m.

**Moved by** Councillor Sharp

That with respect to Report EC2023-0315, the following be approved:

That the Executive Committee recommend that Council receive this report and presentation for the Corporate Record.

For: (10): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor Chu, and Councillor McLean

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

8.2.1 Notice of Motion - Setting a Standard for Pavement Quality in Calgary, EC2023-0608

**Moved by** Councillor Demong

That with respect to Notice of Motion EC2023-0608, the following be approved:

That Notice of Motion EC2023-0608 be forwarded to the 2023 June 6 Regular Meeting of Council for consideration.

For: (10): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor Chu, and Councillor McLean

**MOTION CARRIED**

Councillor Chu (Remote Member) left the meeting at 2:44 p.m.

- 8.2.2 Notice of Motion - 2023 Calgary Housing Company (CHC) Property Tax Relief, EC2023-0609

**Moved by** Councillor Penner

That with respect to Notice of Motion EC2023-0609, the following be approved:

That Notice of Motion EC2023-0609 be forwarded to the 2023 June 6 Regular Meeting of Council for consideration.

For: (9): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor McLean

**MOTION CARRIED**

- 8.2.3 Notice of Motion - Re-Establishing Calgary Salutes, EC2023-0610

**Moved by** Councillor Penner

That with respect to Notice of Motion EC2023-0610, the following be approved:

That Notice of Motion EC2023-0610 be forwarded to the 2023 June 6 Regular Meeting of Council for consideration.

For: (9): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor McLean

**MOTION CARRIED**

- 8.2.4 Notice of Motion - 2023 Tax Cancellation for Silvera for Seniors' Property Under Construction, EC2023-0612

**Moved by** Councillor Penner

That with respect to Notice of Motion EC2023-0612, the following be approved:

That Notice of Motion EC2023-0612 be forwarded to the 2023 June 6 Regular Meeting of Council for consideration.

For: (9): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor McLean

**MOTION CARRIED**

Committee then dealt with Item 12.

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 Strategic Discussion on Building and Delivering on Plans and Budgets (Verbal Update), EC2023-0273

This Item was dealt with following Item 7.3.

Administration in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report EC2023-0273:

Clerks: K. Martin and C. Doi. City Manager: D. Duckworth. Law: J. Floen. Advice: L. Tochor, S. Dalglish, M. Thompson, K. Black, D. Morgan, C. Arthurs, H. Domzal, C. Stewart, F. Bouchart, H. Kathol, M. Jankovic, and C. Jacyk.

**Moved by** Councillor Spencer

That with respect to Confidential Verbal Report EC2023-0273, the following be approved:

That the Executive Committee recommend that Council:

1. Receive the confidential presentation and attachment for the Corporate Record;
2. Direct that the Closed Meeting discussions, presentation, and attachment be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed no later than 2023 December 31; and
3. Direct that, notwithstanding recommendation 2, the confidential presentation and attachment be released to Corporate Planning & Performance, to be shared with Administration, only where required, to support next steps.

For: (8): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor McLean, and Councillor Wong

Against: (1): Councillor Chabot

**MOTION CARRIED**

10.1.2 Performance Management Process - Next Steps (Verbal), EC2023-0523

Administration in attendance during the Closed Meeting discussions with respect to Confidential Report EC2023-0523:

Clerks: K. Martin and C. Doi. Advice: J. Kapala and R. Dimitriou.

**Moved by** Councillor Pootmans

That with respect to Confidential Report EC2023-0523, the following be approved, **after amendment**:

That the Executive Committee recommend that Council:

1. Adopt this Performance Management Process overview and template for the City Manager, and subsequent additional employees that report to Council or Committees of Council, for the remainder of 2023 and annually going forward;
2. Direct Administration to present the performance management process and City Auditor specific template to Audit Committee for consideration and adoption no later than 2023 June 15;
3. Direct that **the Mayor and Chairs of the Standing Policy Committees, as** representatives of the Executive Committee, meet with and approve the third-party vendor before a final selection is made; and
4. Direct that the Report, Attachments, and Closed Meeting discussions be held confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (9): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor McLean, and Councillor Wong

**MOTION CARRIED**

By General Consent, Item 10.1.3 was postponed to the Call of the Chair.

Committee then dealt with Item 7.1.

10.1.3 Naming of 12 City Parks, EC2023-0245

This Item was dealt with following Item 7.1.

**Moved by** Councillor Walcott

That pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 1:37 p.m. in the Council Boardroom, to discuss confidential matters with respect to Item 10.1.3, Naming of 12 City Parks, EC2023-0245.



For: (8): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor Chabot, and Councillor McLean

**MOTION CARRIED**

Administration in attendance during the Closed Meeting discussions with respect to Confidential Report EC2023-0245:

Clerks: K. Martin and C. Doi. City Manager: D. Duckworth. Law: J. Floen. Advice: S. Dalgleish, M. Thompson, D. Morgan, C. Arthurs, K. Black, L. Tochor, M. Reid, R. Lewis, S. Montuffar Simonova, and K. Ripley.

Councillor Chabot (Remote Member) left the meeting at 1:39 p.m.

Committee reconvened in public meeting at 1:50 p.m. with Mayor Gondek in the Chair.

**ROLL CALL**

Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Spencer, Councillor Walcott, Councillor Sharp, Councillor Wong, and Mayor Gondek

Absent from Roll Call: Councillor Penner

**Moved by** Councillor Pootmans

That Committee rise and report.

**MOTION CARRIED**

**Moved by** Councillor Sharp

That with respect to Confidential Report EC2023-0245, the following be approved, **after amendment**:

That the Executive Committee recommend that Council:

1. Approve the 12 City Park names; and
2. Direct that the list of names outlined in this report, **Cover Report, and Attachments remain confidential pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the Freedom of Information and Protection of Privacy Act** until Council rises and reports.

For: (8): Mayor Gondek, Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Pootmans, Councillor Walcott, Councillor McLean, and Councillor Wong

**MOTION CARRIED**

Committee then dealt with Item 7.2.

10.2 URGENT BUSINESS

None

11. BRIEFINGS

11.1 Calgary Economic Development – Economic Strategy Update, EC2023-0573

11.2 Council Innovation Fund and Council Community Fund Status Update, EC2023-0512

11.3 Council Innovation Fund - Virtual Reality Fire and Life Safety Education Pilot, EC2023-0454

12. ADJOURNMENT

This Item was dealt with following Item 8.2.4.

**Moved by** Councillor Pootmans

That this meeting adjourn at 2:47 p.m.

**MOTION CARRIED**

The following items have been forwarded to the 2023 June 6 Regular Meeting of Council:

CONSENT

- Boards, Commissions and Committees to be Considered for Disbandment (EC2022-1371), EC2023-0473
- Amendments to Council Policy on Recordings of Legislative Meetings, EC2023-0316
- City Manager's Quarterly Report Q1 2023, EC2023-0315
- Strategic Discussion on Building and Delivering on Plans and Budgets (Verbal Update), EC2023-0273
- Performance Management Process - Next Steps (Verbal), EC2023-0523
- Naming of 12 City Parks, EC2023-0245

ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

COMMITTEE REPORTS

- Improving Short Term Rental Community Impact and Safety, EC2023-0354
- Notice of Motion - Setting a Standard for Pavement Quality in Calgary, EC2023-0608
- Notice of Motion - 2023 Calgary Housing Company (CHC) Property Tax Relief, EC2023-0609
- Notice of Motion - Re-Establishing Calgary Salutes, EC2023-0610

- Notice of Motion - 2023 Tax Cancellation for Silvera for Seniors' Property Under Construction, EC2023-0612

The next Regular Meeting of the Executive Committee is scheduled to be held on 2023 June 1 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

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CITY CLERK

UNCONFIRMED