

**Community Services Report to
Public Hearing Meeting of Council
2023 July 25**

**ISC: UNRESTRICTED
C2023-0761
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Calgary Salutes Committee

PURPOSE

The purpose of this report is to respond to the Re-Establishing Calgary Salutes Notice of Motion.

PREVIOUS COUNCIL DIRECTION

At the 2023 June 6 Regular Meeting of Council, the Re-Establishing Calgary Salutes Notice of Motion EC2023-0610 directed Administration to establish a new, 'Calgary Salutes Committee,' to coordinate the support and planning of local military ceremonial and community activities. Administration was directed to develop a new Terms of Reference and bring the proposed Bylaw back to the 2023 July 25 Public Hearing of Council.

RECOMMENDATIONS:

That Council:

- 1) Give three readings to Bylaw 36M2023 to establish a new Calgary Salutes Committee as a Board, Commission or Committee (BCC) of Council.
- 2) Rescind the existing Terms of Reference for the Friends of HMCS Calgary Committee established by resolution of Council on 2020 July 20 (CPS2020-0790), given its continuation as a subcommittee of the Calgary Salutes Committee.
- 3) Direct Administration to include the Calgary Salutes Committee in the 2023 annual recruitment campaign for public members of BCCs.
- 4) Authorize the continuation of existing terms of public member appointments to the Friends of HMCS Calgary Committee as members of the Calgary Salutes Committee.
- 5) Direct the Calgary Salutes Committee return to Council no later than Q4 2024 with any proposed amendments to the mandate of the Committee and subcommittees.

CITY MANAGER/GENERAL MANAGER COMMENTS

General Manager Katie Black concurs with this report.

HIGHLIGHTS

- Currently, the Friends of HMCS Calgary Committee supports Calgary-based charitable activities and events, Canadian Leaders at Sea program opportunities, and directly enables local support to the officers and sailors of the ship.
- At this time, it is recognized that these efforts could be broadened, to establish support for the different branches of the military in Calgary while simultaneously creating an opportunity for better communication and collaboration.
- Adopting the Calgary Salutes Committee Bylaw at this time will allow for the recruitment and appointment of members to the Committee at the 2023 October 24 Organizational Meeting of Council.
- Background and Previous Council Direction is included as Attachment 1.

Calgary Salutes Committee

DISCUSSION

Calgary is home to approximately 1000 part- and full-time Canadian Armed Forces members and their families. These members support many Armed Forces Units in Calgary, including HMCS Tecumseh, 41 Canadian Brigade Headquarters, the King's Own Regiment, 41 Combat Engineer Regiment, the Calgary Highlanders, 41 Signal Regiment, 41 Service Battalion, 15 Field Ambulance, 1 Military Police Regiment, the Canadian Forces Recruiting Centre Calgary and the Canadian Forces Transition Centre Calgary.

In addition, it is expected that approximately 150 soldiers, sailors, and aviators from Calgary will be deployed by the Canadian Forces in the next two years.

The new Calgary Salutes Committee will coordinate the planning and support of community and military activities and events, and maintain and enhance the connection between active service personnel and Calgarians through a Coordinating Committee and three subcommittees, namely:

- a. Friends of HMCS Calgary;
- b. Heritage and History; and
- c. Education and Training.

Each of the subcommittees will establish a mandate, in alignment with the responsibilities outlined in the Bylaw, to be approved by the Coordinating Committee.

If adopted, recruitment for membership to the Calgary Salutes Committee will occur during the 2023 annual recruitment campaign for public members to BCCs. At the 2023 October 24 Organizational Meeting, Council will appoint public members and Councillors to the Calgary Salutes Committee, to be formed into each of the subcommittees. Existing terms of public member appointments to the Friends of HMCS Calgary Committee will continue.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

The Partnerships business unit will engage with the existing Friends of HMCS Calgary Committee to develop an outreach plan to bring awareness of the proposed Calgary Salutes Committee to the targeted sectors identified in the Bylaw. This engagement will aim to ensure these sectors are aware of the upcoming recruitment campaign for BCCs and to support these recruitment activities.

IMPLICATIONS

Social

Establishing a new Calgary Salutes Committee and new structure for the Friends of HMCS Calgary Committee will allow for unique support of the different branches of the military while simultaneously creating an opportunity for better communication and collaboration.

Environmental

Not Applicable

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Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact

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RISK

If the Calgary Salutes Committee is not established at the 2023 July 25 Public Hearing Meeting of Council, there will not be sufficient time to include the Committee's recruitment in the annual 2023 recruitment campaign.

ATTACHMENTS

1. Background and Previous Council Direction
2. Bylaw 36M2023
3. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen	Law, Legislative Services and Security	Inform

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