

External Auditor 2023 Service Plan and Fees

RECOMMENDATIONS:

That the Audit Committee:

1. Review and approve the Deloitte 2023 Audit Service Plan and Fees (Attachment); and
2. Recommend that Council receive this Report and the Attachment for information and the Corporate Record.

HIGHLIGHTS

- This report seeks the Audit Committee's approval with respect to External Auditor, Deloitte LLP's proposed 2023 Audit Service Plan (Attachment) for the audit of the 2023 consolidated financial statements of The City of Calgary.
- What does this mean to Calgarians? They receive assurance that the annual consolidated financial statements accurately the financial position of The City of Calgary.
- Why does it matter? Calgarians receive reasonable assurance that the financial statements are free of any material misstatement, whether due to fraud or error.
- The 2023 Audit Service Plan describes the key features of the plan including audit scope and approach, planned communications with Audit Committee, Deloitte's team, and an estimate of fees.
- Audit procedures related to the adoption of five new accounting standards continues through to the fall of 2023 and Deloitte will monitor their effort and cost throughout. Fee estimates have been provided for Phases 1a), 1b), and 4b) however fee estimates for Phases 2, 3, and 4a) are still to be determined. Deloitte will return to Audit Committee at a future meeting with their request for approval of any additional fees.
- The Audit Committee Bylaw 33M2020 states in Section 5 that "The Audit Committee is authorized to:
 - (f) pre-approve all audit and non-audit services performed by the External Auditor..." and further, in Schedule B of Bylaw 33M2020, it states "The Audit Committee:
 - (a) prior to the commencement of the annual external financial audit, reviews the audit plan and estimated audit fees with the External Auditor and discusses the timing and extent of audit procedures, materiality, significant audit risks and areas of audit focus and overall audit strategy. The audit plan is forwarded to Council for information;"

ATTACHMENT

1. Deloitte – The City of Calgary 2023 Audit Service Plan

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Councillor R. Pootmans	Chair of Audit Committee	Approve