

## Report Back on Council Services Committee Mandate and Powers

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### RECOMMENDATION:

That the Council Services Committee recommend that Council:

1. Consider the survey responses from Members of Council on the mandate and powers of the Council Services Committee, as summarized in Confidential Attachment 1;
2. Direct Administration to return to Council no later than the 2023 September 5 Regular Meeting of Council with an amending bylaw to implement recommended changes to the Council Services Committee mandate and powers; and
3. Direct that Closed Meeting discussions and Confidential Attachment 1 remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2026 July 4.

### RECOMMENDATION OF THE COUNCIL SERVICES COMMITTEE, 2023 JUNE 8:

That Council:

1. Consider the survey responses from Members of Council on the mandate and powers of the Council Services Committee, as summarized in Confidential Attachment 1;
2. Direct Administration to return to Council no later than the 2023 September 12 Regular Meeting of Council with an amending bylaw to implement recommended changes to the Council Services Committee mandate and powers; and
3. Direct that Closed Meeting discussions, Confidential Attachment 1 and Presentation remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2026 July 4.

### Excerpt from the Minutes of the 2023 June 8 Regular Meeting of the Council Services Committee:

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"A confidential presentation entitled "Report Back on Council Services Committee Mandate and Powers" was distributed with respect to Report CSC2023-0632."

### HIGHLIGHTS

- This report responds to Council's 2023 March 14 direction to "survey Members of Council respecting the mandate and powers of the Council Services Committee and report back to the Council Services Committee with a summary no later than its 2023 June 8 meeting."
- The report summarizes responses to a survey of Members of Council that was conducted between 2023 March 24 and 2023 April 7.
- **What does this mean to Calgarians?** The Council Services Committee ("CSC") provides a means by which Council receives advice from Administration to set the financial, strategic, and policy direction for services that Administration provides for Councillors and their staff.
- **Why does this matter?** Reviewing the mandate and powers of the CSC supports good governance and oversight of Council services and alignment with the mandates of other Council Committees.

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- Alignment with Council's Focus Area: Modernizing Government
- Background and Previous Council Direction is included as Attachment 2.

### **DISCUSSION**

Section B.7(1) of the Procedure Bylaw (35M2017) currently provides two mandates for the CSC: strategic and policy direction on services provided by Administration for Councillors and their staff; and, receiving advice from Administration and making recommendations to Council respecting the Councillors' Budgets and Expenses Bylaw 36M2021.

On 2023 March 24, a survey was circulated to Members of Council with respect to the mandate and powers of the CSC. Confidential Attachment 1 contains a summary of the survey results to assist the CSC in considering changes to the mandate and powers of the CSC.

Should Council direct Administration to amend the mandate and powers of the CSC, Administration will prepare bylaw amendments for Council's review no later than the 2023 September 5 Regular Meeting of Council.

### **EXTERNAL ENGAGEMENT AND COMMUNICATION**

- Public engagement was undertaken
- Public/interested parties were informed
- Dialogue with interested parties was undertaken
- Public communication or engagement was not required

### **IMPLICATIONS**

#### **Social**

None

#### **Environmental**

None

#### **Economic**

None

#### **Service and Financial Implications**

None

### **RISK**

No risks identified.

### **ATTACHMENTS**

1. CONFIDENTIAL Summary of Survey Results
2. Previous Council Direction
3. **CONFIDENTIAL Presentation**

Law, Legislative Services and Security Report to  
Council Services Committee  
2023 June 08

ISC: UNRESTRICTED  
CSC2023-0632  
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### **Report Back on Council Services Committee Mandate and Powers**

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#### **Department Circulation**

<b>General Manager/Director</b>	<b>Department</b>	<b>Approve/Consult/Inform</b>
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve