

Council Services Committee Mandate and Powers

RECOMMENDATION:

That the Council Services Committee direct Administration to survey Members of Council respecting the mandate and powers of the Council Services Committee and report back with a summary no later than its 2023 June 8 meeting.

RECOMMENDATIONS OF THE COUNCIL SERVICES COMMITTEE, 2023 MARCH 1:

That Council direct Administration to:

1. Survey Members of Council respecting the mandate and powers of the Council Services Committee and report back to the Council Services Committee with a summary no later than its 2023 June 8 meeting; and
2. Prepare Procedure Bylaw amendments to delete Section B.7 (1)(b), funding decisions on the Ward Community Event Fund, and report back to Council no later than 2023 April 25.

HIGHLIGHTS

- At its 2022 July 26 Combined Meeting, Council directed Administration to report back with Procedure Bylaw amendments to create the Council Services Committee (“CSC”), “...with the mandate and powers to be further discussed and developed at the first meeting of the Council Services Committee.”
- What does this mean to Calgarians? The CSC provides a means by which Council can receive advice from Administration and set the financial, strategic and policy direction for services that Administration provides for Councillors and their staff.
- Why does this matter? A clear mandate and powers for the CSC supports good governance and oversight of Council services, and alignment with the mandates of other Council Committees.
- Strategic Alignment to Council’s Focus Areas: Modernizing Government.
- Background and the Previous Council Direction relating to the CSC, including its current mandate, are included in Attachment 1.

DISCUSSION

Section B.7(1) of the Procedure Bylaw provides three mandates for the CSC: strategic and policy direction on services provided by Administration for Councillors and their staff, funding decisions on the Ward Community Event Fund, and receiving advice from Administration and making recommendations to Council on Councillors’ budget and expense policy. Council directed that once established, these mandates are to be discussed and developed by CSC at its first meeting, which was scheduled to be 2023 March 01.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- Public engagement was undertaken Public/interested parties were informed

**Law, Legislative Services and Security Report to
Council Services Committee
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CSC2023-0188
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- Dialogue with interested parties was undertaken Public communication or engagement was not required

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact.

RISK

There are no risks associated with this report.

ATTACHMENT(S)

1. Background and Previous Council Direction

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Kate Martin, City Clerk	Law, Legislative Services and Security	Approve