

PUBLIC LIBRARY BOARD RECRUITMENT PROCESS, PFC2014-0423

WHEREAS, on 2012 July 24 Council directed that the Public Library Board vacancies be removed from the Boards, Commission and Committees advertisement and regular appointment process of Council's Organizational Meeting; and that Administration work with the Public Library Board to engage a search consultant to (a) Develop guiding principles and a skills inventory for board appointments, (b) Bring forward potential candidates to match principle and skill requirements, (c) Continue to support on-going board development, and (d) Bring a report to the Priorities and Finance Committee on process and timelines, no later than 2012 September;

AND WHEREAS, on 2013 June 10 Council directed that the Public Library Board vacancies continue to be removed from the Boards, Commissions and Committees advertisement and the regular appointment process of Council's Organizational Meeting for 2013, and that the Public Library Board advertise for potential candidates, based on the skills inventory to be updated annually, and that the Public Library Board bring forward potential candidates for Council approval, no later than the 2013 Organizational Meeting of Council;

AND WHEREAS, as per existing Council Policy, in order to recognize interest and commitment made by potential and actual Board, Commission and Committee members, it was decided that out of courtesy all applicants would receive (a) a letter from the Mayor either confirming appointment or acknowledging thanks for the applications and (b) those individuals who completed a terms of office without re-appointment shall receive a letter of thanks for their service from the Mayor. The City Clerk's Office will prepare the letters for signature by the Mayor and distribute to recipients;

That the Priorities and Finance Committee recommend that Council:

1. Direct that the Calgary Public Library Board vacancies be removed from the City Clerk's Office Boards, Commissions and Committees public notice advertisement for the 2014 Organizational Meeting of Council and all subsequent Organizational Meetings of Council;
2. Direct that the Calgary Public Library Board annually engage a search consultant to advertise for vacant positions, and based on the skills inventory to be updated annually, report to Council, with a slate of recommended candidates for Council's approval, at the 2014 Organizational Meeting of Council and all subsequent Organizational Meetings, at the expense of the Calgary Public Library Board;
3. Direct that the Calgary Public Library Board report to Council, when required throughout the year, any mid-year resignations as well as recommended candidates for Council's approval for mid-year vacancies;
4. Direct that the City Clerk's Office, out of courtesy for all applicants, prepare respective letters from the Mayor and distribute them to the recipients, as per Council Policy.

RECOMMENDATION OF THE PRIORITIES AND FINANCE COMMITTEE, DATED
MAY 06:

That the Recommendations contained in Report PFC2014-0423 be approved.

CITY OF CALGARY RECEIVED IN COUNCIL CHAMBER MAY 12 2014 ITEM: <u>PFC2014-0423</u> CITY CLERK'S DEPARTMENT
