













## Q1 2023 Recommendation Follow-up– In-Progress Action Plan

Report # & Title	# of Revisions	Revised Date	Recommendation <sup>1</sup>
AC2021- 0313 Cyber Security Incident Response Follow-up	2	June 30, 2023	#6a)- Details of this recommendation are confidential.
AC2021- 0313 Cyber Security Incident Response Follow-up	2	September 30, 2023	#6b)- Details of this recommendation are confidential.
AC2022- 0079 Hyperion Systems Governance	1	June 30, 2024	#1- The Manager of IT (ESS): i. Coordinate updating the ESS Governance Group and ESS Process Owner Group Terms of Reference to incorporate changes in composition, authority, and roles and responsibilities, once the realignment is complete. ii. Obtain approval for the revised documents from the relevant committee. iii. Establish a process to periodically review Terms of Reference every four years to align with The City’s budget cycle, and additionally whenever significant organizational changes occur.
AC2022- 0079 Hyperion Systems Governance	1	June 30, 2024	#3- The Manager of IT(ESS) work with the ESS Governance Group to: i. Update Terms of Reference for the group to include an explicit responsibility for ensuring project benefit realization. ii. Implement a process for project sponsors to report back to the Governance Group on the realization of project benefits.
AC2022- 0079 Hyperion Systems Governance	1	June 30, 2024	#4- The Manager of IT(ESS) facilitate the ESS Governance Group and Process Owner Group to evaluate if there is a benefit to reporting on-going KPIs to measure system effectiveness in meeting business needs.

<sup>1</sup> Confidential recommendation details are based on Section 20(1) of the Freedom of Information and Protection of Privacy Act which states: “The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to:  
(k) facilitate the commission of an unlawful act or hamper the control of crime,  
(m) harm the security of any property or system, including a building, a vehicle, a computer system or a communications system.”