

# Applicant Outreach Summary



## Community Outreach on Planning & Development Applicant-led Outreach Summary

Please complete this form and include with your application submission.

**Project name:** 28 Castlebrook Drive NE

Did you conduct community outreach on your application? ☒ YES or ☐ NO

If no, please provide your rationale for why you did not conduct outreach.

Applicant provided a website page and direct mailout to 25 adjacent neighbours per the attached flyer.

### Outreach Strategy

Provide an overview of your outreach strategy, summary of tactics and techniques you undertook (Include dates, locations, # of participants and any other relevant details)

Based on the City of Calgary's Outreach Assessment Tool (assessment attached), this proposed site development falls under the 1A Direct Approach classification. As recommended, 2-3 tactics for community outreach to a targeted audience have been selected to inform the community of the proposed change and land use amendment. The outreach strategies are as follows:

- Creation of engagement website with feedback form: Engage28Castlebrook.ca
- Direct mail brochures to 25 residents located around the proposed development
- Direct email and phone number provided as engagement contact

### Stakeholders

Who did you connect with in your outreach program? List all stakeholder groups you connected with. (Please do not include individual names)

Immediate neighbours

[calgary.ca/planningoutreach](https://calgary.ca/planningoutreach)



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### What did you hear?

Provide a summary of main issues and ideas that were raised by participants in your outreach.

No comments were received by the applicant in response to the direct mail-out, nor from the website feedback form.

### How did stakeholder input influence decisions?

Provide a summary of how the issues and ideas summarized above influenced project decisions. If they did not, provide a response for why.

Updated outreach report provided to CPC.

### How did you close the loop with stakeholders?

Provide a summary of how you shared outreach outcomes and final project decisions with the stakeholders that participated in your outreach. (Please include any reports or supplementary materials as attachments)

No stakeholder responses were noted, so not additional items were added to the website. Further engagement will be conducted in accordance with City of Calgary engagement tactics prior to submission of the Development Permit.

[calgary.ca/planningoutreach](https://calgary.ca/planningoutreach)

## Land Use Redesignation to allow Child Care Service use at 28 Castlebrook Drive NE



### The Application

This land use redesignation seeks to rezone the property at 28 Castlebrook Dr NE to a Direct Control (DC) Guideline to add a Child Care Use to the existing R-C1 land designation with the intention of creating a daycare on the parcel (a full development permit will be required after redesignation). The DC will also amend the parking requirement to require 3 pick-up and drop-off stalls for the use.

### Redesignation

The Direct Control (DC) guideline will seek to add Child Care Service Use to the zoning for the parcel and will meet the 3 on-site pick-up and drop-off parking stall requirement.

### Daycare Attendance

The Alberta Childcare Licensing Handbook lists the Provincial requirements for interior and exterior area allocations for children attending a daycare.

- Interior space 3.0 m<sup>2</sup> per child
- Exterior space 4.5 m<sup>2</sup> per child for 50% count

As the existing house, including portions of the basement, will be used for the daycare, the allowed attendance number for the site is estimated at 40 children / students.

### Child Care Service Use

In the City of Calgary Land Use Bylaw (LUB), Child Care Services is defined at section 165 and reads in part:

- “(a) means a use:
- (i) where temporary care and supervision is provided to seven or more children:
    - (A) under the age of 13 years...
    - (B) for periods of less than 24 consecutive hours;
  - (ii) that may provide programming for the social, creative, educational and physical development of children; and
  - (iii) that includes day cares, pre-schools, kindergarten, out-of-school care, early childhood services and other programs where the primary purpose is the care of children...
- (c) must have screening for any outdoor play areas...
- (e) requires a minimum of 1.0 pick-up and drop-off stalls per 10 children...”

To read the full definition, visit the online Land Use Bylaw and search for “Child Care Use” at the website: <http://lub.calgary.ca>



## Engagement

As part of the land use redesignation application, the applicant is conducting public engagement using several of the City of Calgary Outreach Toolkit techniques. This flyer is part of a direct mailout to 25 neighbouring residents shown on the map to the right.

## City Engagement

The City of Calgary requires a notice posting sign to be placed on the property and the file manager noted below will receive and document comments received on the file to be included in materials presented to the Calgary Planning Commission (CPC) and Council during the public hearing prior to making a decision on the application.

## Timeline

This application was submitted on January 30, 2023. The City timeline for Land Use application is 4-6 months. After the land use application is completed, a separate Development Permit will be required with additional engagement.

## Comments or Concerns?

Applicant (Agent of the landowner):  
Jennifer Dobbin  
**Dobbin Consulting Inc.**

## City of Calgary

Application manager:  
Felix Ochieng, Planner 2, Community Planning - North

Please reference file number LOC2023-0026

