

Clerks Note to  
Regular Meeting of Council  
2023 April 25

ISC: UNRESTRICTED  
EC2023-0461

**RE: PERFORMANCE MANAGEMENT PROCESS (VERBAL), EC2023-0461**

**RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE, 2023 APRIL 18:**

That Council:

1. Direct Administration to work with the Executive Committee to build the template for a Performance Management Process for both the City Manager and City Auditor, returning to the 2023 May 23 Executive Committee with a template;
2. Approve engaging a third party to assist with a Performance Management Process for both the City Manager and City Auditor;
3. Endorse the performance management process for subsequent additional employees that report to Council or Committees of Council; and
4. Direct that the closed meeting discussions and attachments be held confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Attachment(s):**

1. CONFIDENTIAL Executive Committee Consideration
2. CONFIDENTIAL Performance Evaluation Framework Options