

Background and Previous Council Direction

Background

On 2022 July 26, Council passed a Notice of Motion directing Administration to report back to Council with proposed amendments to the Procedure Bylaw to create a new Standing Specialized Committee of Council entitled the Council Services Committee (“CSC”), “...with the mandate and powers to be further discussed and developed at the first meeting of the Council Services Committee.” On 2022 September 13, Council amended the Procedure Bylaw and established the CSC.

On 2023 March 1, Council considered report CSC2023-0188 and directed Administration to prepare Procedure Bylaw amendments to remove funding decisions on the Ward Community Event Fund from the CSC Mandate and Powers.

Previous Council Direction

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
2022 July 26	EC2022-0885	Notice of Motion: Establishing the Council Services Committee Council passed a Notice of Motion directing Administration to prepare amendments to the Procedure Bylaw which would create the CSC.
2022 September 13	C2022-0975	Establishment of a Council Services Committee Council established the CSC through amendments to the Procedure Bylaw.
2023 March 14	CSC2023-0188	Council Services Committee Mandate and Powers Council directed Administration to prepare Procedure Bylaw amendments to remove funding decisions on the Ward Community Event Fund from the Council Services Committee Mandate and Powers.

Bylaws, Regulations, Council Policies

Procedure Bylaw 35M2017

Section B.7(1) of the Procedure Bylaw provides that CSC has the following mandate:

- (a) strategic and policy direction on services provided by Administration for Councillors and their staff;
- (b) funding decisions on the Ward Community Event Fund; and
- (c) receiving advice from Administration and making recommendations to Council respecting the Councillors’ Budgets and Expenses Bylaw 36M2021.

Councillors' Budgets and Expenses Bylaw 36M2021

Section 10 of the Councillors' Budgets and Expenses Bylaw sets out Councillors' responsibilities under the Bylaw. Section 26(i) of the Councillors' Budgets and Expenses Bylaw sets out the obligations of Councillors and their staff to comply with obligations relating to Councillors' budgets and expenses, and that the Bylaw does not limit the responsibility or requirements placed on Councillors and their staff, including those set out in the Ward Community Event Fund Guidelines.