



MINUTES
COUNCIL SERVICES COMMITTEE

March 1, 2023, 9:30 AM
ENGINEERING TRADITIONS COMMITTEE ROOM

PRESENT: Councillor A. Chabot, Chair
Councillor S. Sharp, Vice-Chair
Councillor R. Dhaliwal
Councillor K. Penner
Councillor T. Wong
Councillor S. Chu (Remote Participation)
Councillor D. McLean
Councillor P. Demong (Remote Participation)

ALSO PRESENT: General Manager C. Arthurs
City Clerk K. Martin
Legislative Advisor J. Palaschuk

1. **CALL TO ORDER**

Councillor Chabot called the meeting to order at 9:33 a.m.

ROLL CALL

Councillor Chabot, Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, Councillor McLean, and Councillor Demong.

2. **OPENING REMARKS**

Councillor Chabot provided opening remarks and a traditional land acknowledgement.

3. **CONFIRMATION OF AGENDA**

Moved by Councillor Sharp

That the Agenda for today's meeting be amended by bringing forward Item 10.1.1, Cultural Brokers and Advice (Verbal), CSC2023-0260, to be dealt with following Confirmation of Minutes.

MOTION CARRIED

Moved by Councillor Sharp

That the Agenda for the 2023 March 1 Regular Meeting of the Council Services Committee be confirmed, **as amended**.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

- 4.1 Minutes of the Regular Meeting of the Council Services Committee, 2023 February 6

Moved by Councillor Wong

That the Minutes of the 2023 February 6 Regular Meeting of the Council Services Committee be confirmed.

MOTION CARRIED

Committee then dealt with Item 10.

5. CONSENT AGENDA

- 5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 7.1 Council Services Committee Mandate and Powers, CSC2023-0188

This Item was dealt with following Item 10.1.1.

Moved by Councillor Penner

That with respect to Report CSC2023-0188, the following be approved, **after amendment:**

That the Council Services Committee **recommend that Council** direct Administration to:

1. Survey Members of Council respecting the mandate and powers of the Council Services Committee and report back **to the Council Services Committee** with a summary no later than its 2023 June 8 meeting; and
2. **Prepare Procedure Bylaw amendments to delete Section B.7 (1)(b), funding decisions on the Ward Community Event Fund, and report back to Council no later than 2023 April 25.**

For: (8): Councillor Chabot, Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, Councillor McLean, and Councillor Demong

MOTION CARRIED

- 7.2 Councillors' Budgets and Expenses Bylaw Amendments, CSC2023-0189

Councillor Demong (Remote Member) left the meeting at 11:45 a.m.

Moved by Councillor Penner

That with respect to Report CSC2023-0189, the Administration Recommendations be amended by adding a new Recommendation 2, as follows:

2. Amend the proposed bylaw after first reading as follows:

By deleting section 7.6 of the amended Schedule “D” (under the heading “Meal and Hosting Expenses”) that is added by section 3 of the amending bylaw, and substituting in its place:

“7.6 The maximum meal allowance for City expenditures, including meals for employee recognition, in local currency, is limited as follows,

7.6.1 For meals held within the City of Calgary, the daily maximum allowance per person is \$45 including tax and tip.

7.6.2 For meals held outside of the City of Calgary, the daily maximum allowance is:

- a. Per full day of travel (3 meals) - \$120 including tax and tip**
- b. Per half day of travel (2 meals) - \$60 including tax and tip**
- c. Incidentals like coffees, teas, snacks will count towards the daily maximum allowance.”**

For: (6): Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, and Councillor McLean

Against: (1): Councillor Chabot

MOTION CARRIED

Moved by Councillor Penner

That with respect to Report CSC2023-0189, the following be approved, **as amended:**

That Council Services Committee recommend that Council:

1. Amend the Councillors' Budgets and Expenses Bylaw by giving three readings to the proposed amending Bylaw (Attachment 1); and
2. **Amend the proposed bylaw after first reading as follows:**

By deleting section 7.6 of the amended Schedule “D” (under the heading “Meal and Hosting Expenses”) that is added by section 3 of the amending bylaw, and substituting in its place:

“7.6 The maximum meal allowance for City expenditures, including meals for employee recognition, in local currency, is limited as follows,

7.6.1 For meals held within the City of Calgary, the daily maximum allowance per person is \$45 including tax and tip.

7.6.2 For meals held outside of the City of Calgary, the daily maximum allowance is:

- a. **Per full day of travel (3 meals) - \$120 including tax and tip**
- b. **Per half day of travel (2 meals) - \$60 including tax and tip**
- c. **Incidentals like coffees, teas, snacks will count towards the daily maximum allowance."**

For: (6): Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, and Councillor McLean

Against: (1): Councillor Chabot

MOTION CARRIED

7.3 Ward Community Event Fund Applications, CSC2023-0218

Moved by Councillor Wong

That with respect to Report CSC2023-0218, the following be approved, **after amendment:**

That the Council Services Committee:

1. **Approve the following Ward Community Event Fund Grants as follows:**

Name of Applicant / Community Association ("CA")	Event	Ward	Grant Amount
Irish Cultural Society of Calgary	Irish Heritage Month	1	\$500
Citadel CA	Movie in the Park	2	\$1500
Kincora CA	Annual Winter Festival	2	\$2500
Venezuelan Canadian Association of Calgary	The Venezuelan Cultural Festival	4	\$500
Edgemont CA	Community Engagement Initiative	4	\$2000
Mount Pleasant CA	Exercise and Tai-Chi Classes	7	\$500

Stanley Park Lawn Bowls	The Canadian Para-Bowls Championships	8	\$200
Calgary Interfaith Council	Opening Ceremony for the UN World	12	\$500
Young Women of Power	International Women's Day	12	\$200
Shawnee Evergreen CA	Community Campfire & Skate Part 2	13	\$1195
Millrise CA	Community Campfire & Skate	13	\$1080
The Calgary Rugby Union	Try Rugby Event	41112	\$500\$250\$500
Volly Ltd.	Health Collective YYC	812	\$200\$250

2. Direct that Confidential Attachment 1 be held confidential pursuant to Sections 17 (Disclosure harmful to personal information), 23 (Local public body confidences), and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (7): Councillor Chabot, Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, and Councillor McLean

MOTION CARRIED

Committee then dealt with Item 12.

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

This Item was dealt with following Item 4.1.

Moved by Councillor Sharp

That pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 9:42 a.m. in the Engineering Traditions Committee Room, to discuss confidential matters with respect to Item 10.1.1 Cultural Brokers and Advice (Verbal), CSC2023-0260.

For: (8): Councillor Chabot, Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, Councillor McLean, and Councillor Demong

MOTION CARRIED

Councillor Demong (Remote Member) left the meeting at 10:07 a.m.

Councillor Demong (Remote Member) joined the meeting at 10:20 a.m.

Committee reconvened in public meeting at 11:09 a.m. with Councillor Chabot in the Chair.

ROLL CALL

Councillor Chabot, Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, Councillor McLean, and Councillor Demong.

Moved by Councillor Sharp

That Committee rise and report.

MOTION CARRIED

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 Cultural Brokers and Advice (Verbal), CSC2023-0260

Administration in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report CSC2023-0260:

Clerks: K. Martin, C. Doi, and J. Palaschuk. Advice: C. Arthurs, K. Cote, M. Hulsker, L. Kongnetiman, T. Poucette, A. Wedderburn, and J. Fraser.

A confidential presentation entitled "Cultural Brokers and Advice (Verbal)" was distributed with respect to Confidential Verbal Report CSC2023-0260.

Moved by Councillor Penner

That with respect to Confidential Verbal Report CSC2023-0260, the following be approved:

That the Council Services Committee direct:

1. The continuation of the conversation around Cultural Brokers and Advice at the next meeting of the Council Services Committee; and
2. That the Closed Meeting discussions and confidential presentation remain confidential pursuant to Section 24 (Advice

from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2024 March 1.

For: (8): Councillor Chabot, Councillor Sharp, Councillor Dhaliwal, Councillor Penner, Councillor Wong, Councillor Chu, Councillor McLean, and Councillor Demong

MOTION CARRIED

Committee then dealt with Item 7.1.

10.2 URGENT BUSINESS

None

11. BRIEFINGS

None

12. ADJOURNMENT

This item was dealt with following Item 7.3.

Moved by Councillor Penner

That this meeting adjourn at 11:56 a.m.

MOTION CARRIED

The following items have been forwarded to the 2023 March 14 Regular Meeting of Council:

CONSENT

- Council Services Committee Mandate and Powers, CSC2023-0188

ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

COMMITTEE REPORTS

- Councillors' Budgets and Expenses Bylaw Amendments, CSC2023-0189

The next Regular Meeting of the Council Services Committee is scheduled to be held on 2023 April 17 at 1:30 p.m.

CONFIRMED BY COMMITTEE ON

CHAIR

CITY CLERK