

Law and Legislative Services Report to  
Combined Meeting of Council  
2019 July 22

ISC: UNRESTRICTED  
C2019-0836

**Resignations – BiodiverCity Advisory Committee and Urban Design Review Panel**

**EXECUTIVE SUMMARY**

Administration received notifications of two resignations:

- Meaghan Brierley, serving on the BiodiverCity Advisory Committee as a public member who represents the ecological literacy field; and
- Janice Liebe, serving on the Urban Design Review Panel as an architect, member of the Alberta Association of Architects.

This report recommends that the positions remain vacant until the 2019 Organizational Meeting of Council.

**ADMINISTRATION RECOMMENDATIONS:**

That Council:

1. Thank Meaghan Brierley for her service on the BiodiverCity Advisory Committee;
2. Thank Janice Liebe for her service on the Urban Design Review Panel; and
3. Direct that the positions remain vacant until the 2019 Organizational Meeting of Council.

**PREVIOUS COUNCIL DIRECTION / POLICY**

Council appointed Meaghan Brierley to the BiodiverCity Advisory Committee as a public member representing the ecological literacy field for three consecutive terms as follows:

- On 2015 October 19, for a 1-year term expiring in 2016;
- On 2016 October 24, for a 2-year term expiring in 2018; and
- On 2018 October 22, for a 2-year term expiring in 2020.

Council appointed Janice Liebe to the Urban Design Review Panel as a representative of the Alberta Association of Architects for three consecutive terms as follows:

- On 2013 November 4, for a 2-year term expiring in 2015;
- On 2015 October 19, for a 2-year term expiring in 2017; and
- On 2017 December 18, for a 2-year term expiring in 2019.

**BACKGROUND**

**BiodiverCity Advisory Committee**

“The BiodiverCity Advisory Committee provides Council and Administration with strategic advice on matters affecting urban biodiversity in The City of Calgary. The Committee advances the commitments and procedures identified within *Our BiodiverCity*, Calgary's 10-year biodiversity strategic plan and *The Durban Commitment: Local Governments for Biodiversity*” (*Terms of Reference*). The BiodiverCity Advisory Committee's composition and quorum are detailed in Attachment 1.

**Urban Design Review Panel**

“The Urban Design Review Panel's mandate is to provide independent, professional design advice, from an urban design and architecture perspective, on public and private development

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and major redevelopment proposals through pre-application enquiries development permit applications and development liaisons on sites citywide with significant impact on the public realm” (*Terms of Reference*). The Urban Design Review Panel’s composition and quorum are detailed in Attachment 2.

**INVESTIGATION: ALTERNATIVES AND ANALYSIS**

On 2019 June 18, Administration received notification of Meaghan Brierley’s resignation, effective immediately. The Board recommended that the position remain vacant until the 2019 Organizational Meeting of Council. Following the resignation, there will be eight public members and four administration members, allowing quorum to still be attained.

On 2019 June 6, Administration received notification of Janice Liebe’s resignation, effective immediately. The Board recommended that each position remain vacant until the 2019 Organizational Meeting of Council. Following the resignation, there will be twelve public members, allowing quorum to still be attained.

**Stakeholder Engagement, Research and Communication**

The resource for the BiodiverCity Advisory Committee and the resource for the Urban Design Review Panel confirmed that the position should remain vacant until the 2019 Organizational Meeting of Council, at which time Council will make regular appointments to the Boards, Commissions and Committees.

**Strategic Alignment**

This report aligns with Council’s priority of a Well-Run City: “Calgary has a modern and efficient municipal government that is focused on resilience and continuous improvement to make life better every day for Calgarians by learning from citizens, partners, and others” (One Calgary 2019-2022).

**Social, Environmental, Economic (External)**

No social, environmental, or external economic implications have been identified.

**Financial Capacity**

***Current and Future Operating Budget:***

None.

***Current and Future Capital Budget:***

None.

**Risk Assessment**

There are no risks associated with the recommendations of this report.

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#### **REASONS FOR RECOMMENDATIONS:**

Meaghan Brierley resigned from her position on the BiodiverCity Advisory Committee. The Committee's recommendation is to leave the position vacant until the appointment cycle in October.

Janice Liebe resigned from her position on the Urban Design Review Panel. The Board's recommendation is to leave the position vacant until the appointment cycle in October.

#### **ATTACHMENT(S)**

1. BiodiverCity Advisory Committee, Composition and Quorum
2. Urban Design Review Panel, Composition and Quorum