

Applicant Outreach Summary



Community Outreach on Planning & Development Applicant-led Outreach Summary

Please complete this form and include with your application submission.

Project name: Proposed Town Houses - 4 units

Did you conduct community outreach on your application? YES or NO

If no, please provide your rationale for why you did not conduct outreach.

Outreach Strategy

Provide an overview of your outreach strategy, summary of tactics and techniques you undertook (Include dates, locations, # of participants and any other relevant details)

Our Outreach Strategy for Stakeholder consultation and engagement followed a three-step process: notification, consultation, and participation. All information regarding the project was presented in a transparent way. The most suitable communication channels were selected; invitation emails, mail letters and a public invitation letter was posted in the community center to invite stakeholders for a virtual meeting on December 13.

Stakeholders

Who did you connect with in your outreach program? List all stakeholder groups you connected with. (Please do not include individual names)

We connected with the stakeholders through invitation emails, mail letters, phone calls and a public invitation letter poster in the community center.

Our outreach focused on direct neighbors, community participants and parents.

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What did you hear?

Provide a summary of main issues and ideas that were raised by participants in your outreach.

Parking: some concerns were raised regarding any additional street parking.

How did stakeholder input influence decisions?

Provide a summary of how the issues and ideas summarized above influenced project decisions. If they did not, provide a response for why.

Parking: New three parking stalls will be provided at the front and the rear of the property. The new proposal will accommodate the extra parking demand.

How did you close the loop with stakeholders?

Provide a summary of how you shared outreach outcomes and final project decisions with the stakeholders that participated in your outreach. (Please include any reports or supplementary materials as attachments)

Google maps and site plan were used to demonstrate how the proposal is meant to function with minimum impact on the stakeholders. A clear image in details was described to explain the circulation and transportation generated by the new dwellings. We are confident that all of the stakeholders concerns and questions were answered promptly and in a clear matter.

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