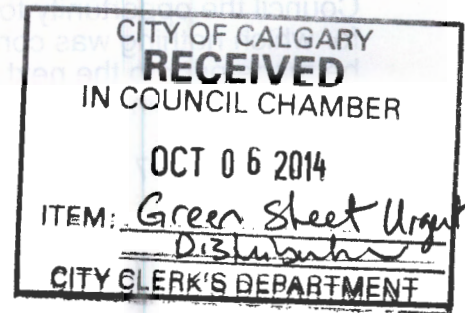




THE CITY OF
CALGARY
CITY CLERK'S OFFICE

URGENT BUSINESS

CC 662 (R2007-12)



NM 2014 October 06

Re: BROADENING THE CITY'S IN-HOUSE CONSULTING
COUNCILLOR SHANE KEATING

WHEREAS in 2013 the City of Calgary spent over \$16.9 million on external consultants;

AND WHEREAS these consultants were involved in a number of different activities including community consultations, research, and planning in number of different business units;

AND WHEREAS it is advantageous to make the most of our internal consulting staff's time and resources by relying less on external companies, and more on the capabilities of city employees;

NOW THEREFORE BE IT RESOLVED that City Administration investigate the possibility of further broadening The City's in-house consulting capacity;

AND FURTHER BE IT RESOLVED that the duties of this in-house consulting could include, but not limited to:

- a) Preliminary research to external consultant reports;
- b) Consulting assistance on service planning, process improvement, performance measurement and benchmarking;
- c) Enhancing collaboration among in-house subject matter experts to assist departments in preparing requests for proposals (RFPs).

Signature of Member(s)

Date

NOTE: Urgent Business forms must be submitted to the City Clerk prior to the start of a Regular Business Meeting. When the item has been added to the Agenda, the City Clerk will arrange to have the form printed on bright green colored paper and distributed to Members of Council.

URGENT BUSINESS (GREEN SHEET)

The purpose of the Urgent Business section of the Agenda is to permit a Member of Council the opportunity to raise an urgent item for which they could not give notice, and for which nothing was contained on the agenda but is of such a nature a decision must be made prior to the next Regular Meeting. If such Urgent Business is raised it can only be done following a motion agreed to by Members of Council to waive Notice.

Sections 53, 137 and 138 of the Procedure Bylaw 44M2006 states as follows:

53. A Member of Council may desire to bring forward an item of Urgent Business. Thirty-five (35) copies of the items shall be brought to the Meeting by the Member. The item, referred to as a "Green Sheet" not as a Notice of Motion, shall be distributed after addition to the Agenda by a Two-Thirds (10) Vote.
137. A Member may move to discuss a matter of urgent public importance without prior notice. A motion to bring Urgent Business before a Meeting is subject to the following conditions:
 - (1) the matter proposed for discussion must relate to a genuine emergency, calling for immediate and urgent consideration;
 - (2) the Mayor has determined the matter is urgent, prior to the start of the Meeting at which the motion is made;
 - (3) the motion must not involve discussion of a matter which has been discussed previously in the same Meeting, excepting questions raised in Question Period;
 - (4) the matter must not be one which should receive written notice;
 - (5) the motion must not raise a Point of Privilege; and
 - (6) the motion must be adopted by a Two-Thirds (10) Vote.
138. When a Member has made a motion to waive notice for Urgent Business, the Mayor may rule that the matter is not Urgent Business.

PROCEDURE AND FORMAT

35 copies of the Urgent Business Green Sheet should be brought to the Meeting by the Member. If available, the potential item may be distributed the Friday before the Council meeting for information only.

The format for Urgent Business is as follows:

WHEREAS

AND WHEREAS

NOW THEREFORE BE IT RESOLVED

AND FURTHER BE IT RESOLVED

- no justification to right-hand margin
- font Arial 11 pt.
- an electronic copy of the Urgent Business should be provided to City Clerks along with the signed hard copy.
- no attachments