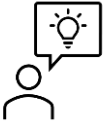


Roles in a Recall Petition



City Clerk and Deputy City Clerk, City Clerk's Office

- Receive recall petition notice, and recall petition
- Verify recall petition in keeping with legislation
- Make a declaration to Council as to whether the recall petition is sufficient or insufficient
- Engagement with participants in the petition recall process
- Communications on recall process
- Disposition of recall petition materials
- Recommend by-election date and any amendments to Election By-law to Council
- Conduct by-election, if required



Representative Recall Petitioner

- Submit notice of recall petition
- Submit \$500 application fee
- Submit signed statement confirming they are an eligible elector for the elected official name in the notice of recall petition
- Confirm the municipality may direct any inquiries about the recall petition to them
- Collect petition signatures from electors within the 60-day recall petition signature period
- Ensure the recall petition meets legislative requirements
- Submit completed recall petition



Elected Official Named in Recall Petition

- Receive notice of recall petition and declaration of sufficiency or insufficiency



Minister of Municipal Affairs

- Enabling legislation and regulations
- May at any time determine population figures
- Give directions to Council, a Member of Council named in a recall petition, a CAO, a representative recall petitioner or any other person or classes of persons identified by the regulations,
- Decide any question arising from extraordinary circumstances in respect of a recall petition, including the death or incapacitation of a representative recall petitioner, and the continuation of that petition in appropriate circumstances, or any confusion, difficulty, inconsistency or impossibility of applying the legislation.
- Receive notice of recall petition and declaration of sufficiency or insufficiency



Members of Council

- Mayor to call a Special Meeting of Council when requested by the City Clerk for the purpose of receiving a declaration of sufficiency/ insufficiency of recall petition
- Council to pass resolution or bylaw establishing by-election date and any amendments to Elections Bylaw (35M2018) recommended by Returning Officer (if recall petition is sufficient, and a by-election is required)