

2014/2015 ADMINISTRATION APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

EXECUTIVE SUMMARY

This report presents Administration's nominees to Boards, Commissions and Committees for the 2014/2015 term.

ADMINISTRATION RECOMMENDATION

That Council approve Administration's nominees to Boards, Commissions and Committees for a term to expire at the 2015 Organizational Meeting of Council.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2013 November 04 Organizational Meeting of Council, Council adopted Administration's Recommendations contained in Report C2013-0588, approving Administration appointments to Committees of Council and Civic Partner Boards for terms to expire at the 2014 Organizational Meeting of Council.

BACKGROUND

The Council Policy on the *Appointment of Members of Council, Administration and Citizens to Agencies and Establishment of Council Agencies (CC003)* was adopted by Council to establish the process for the appointment of Members of Council, Administration and Citizens to Boards, Commissions and Committees. Every appointment to a Board, Commission and Committee is made by resolution of Council, and is at the pleasure of Council.

The appointment of members of Administration normally occurs at the annual Organizational Meeting of Council. Members of Administration are appointed in accordance with the individual Board's, Commission's or Committee's governing authority. As per Council Policy, the City Clerk's Office coordinates the City Manager's recommendations for the Administration appointments to Boards, Commissions and Committees.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

In accordance with the Council Policy on the *Appointment of Members of Council, Administration and Citizens to Agencies and Establishment of Council Agencies (CC003)*, Council will appoint members of Administration to Boards, Commissions and Committees during the 2014 October 20 Organizational Meeting of Council.

In preparation for the annual Organizational Meeting, on 2014 August 29, the City Clerk's Office issued a request to all City Departments for their nominees to Boards, Commissions and Committees. Administration's nominees for the 2014/2015 term have been compiled by the City Clerk's Office, and are provided in the Attachment.

With respect to Tourism Calgary, in accordance with the Bylaws of Tourism Calgary, The City of Calgary may designate one Director whose appointment shall be confirmed by the Tourism Calgary Board of Directors. Council may designate either a Citizen Member from the Public Notice or a Member of Administration.

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With respect to the Metropolitan Calgary Foundation (Silvera for Seniors), in accordance with Ministerial Order No. H:020/07, a maximum of two members of the Board shall be appointed by The City of Calgary from Senior Administration of from Council. In 2013, Council appointed one Member of Council and one member of The City of Calgary Senior Administration.

Stakeholder Engagement, Research and Communication

In preparation of this report, the City Clerk's Office researched and reviewed the authorities governing Boards, Commissions and Committees with vacancies for the 2014/2015 term. On 2014 August 29, the City Clerk's Office communicated with the Departmental Executive Assistants, as well as with the Law Department, to seek nominees for Administration appointments to Boards, Commissions and Committees for the 2014/2015 term. The City Clerk's Office also consulted with the Law Department with respect to the risk assessment section of this report.

Strategic Alignment

The development of governance practices that allow for open and transparent decision-making are supported by Legislative Services through the management of Council's public advisory boards in an effective and efficient manner (Corporate Administration Strategy 3Z1.2).

Social, Environmental, Economic (External)

No social, environmental, or external economic implications have been identified.

Financial Capacity

Current and Future Operating Budget:

There are no current and future operating budget impacts associated with the recommendations of this report.

Current and Future Capital Budget:

There are no current and future capital budget impacts associated with the recommendations of this report.

Risk Assessment

In preparation for the Organizational Meeting of Council, the City Clerk's Office consulted with the Law Department regarding risk impacts associated with the recommendations of this report. As in previous years, the City Solicitor advised that there is a risk to The City resulting from City employees being placed in a conflict of interest or other difficult situation when asked to serve on Boards of directors of external organizations. Where City employees serve as directors, they must act in the best interest of the organization, even if that is in conflict with their view of the best interest of The City. While the likelihood and impact of such risk occurring is being mitigated over time given that, in accordance with the Civic Partner Accountability Framework, Council has reduced the number of City employees appointed to such Boards, this risk to The City and its employees remains in situations where City employees continue to be so appointed.

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COMMITTEES**

REASON FOR RECOMMENDATION:

Council approval is required for the appointment of members of Administration to Boards, Commissions and Committees for the 2014 /2015 term.

ATTACHMENT(S)

2014 /2015 Administration's Nominees to Boards, Commissions and Committees