

City Auditor's Office Whistle-blower Policy Amendments

RECOMMENDATIONS:

That the Audit Committee:

1. Recommend that Council approve the proposed amendments to Council Policy CC026; and
2. Recommend that the attachments to this report remain confidential pursuant to Section 23 (Local public body confidences) of *the Freedom of Information and Protection of Privacy Act* to be reviewed by December 30, 2022.

RECOMMENDATIONS OF THE AUDIT COMMITTEE, 2022 NOVEMBER 17:

That Council:

1. Approve the proposed amendments to Council Policy CC026; and
2. Direct that Attachments 1 and 2 be held confidential pursuant to Section 23 (Local public body confidences) of *the Freedom of Information and Protection of Privacy Act* to be reviewed by December 30, 2022.

HIGHLIGHTS

- This report provides the proposed amendments to Council Policy CC026, Whistle-blower Policy ("Policy"). The City Auditor's Office is presenting proposed updates to the Policy for Audit Committee's recommendation for Council approval as part of the regular cycle of review of Council Policies, and to support on-going effective and efficient delivery of the Whistle-blower Program.
- The proposed amendments incorporate:
 - City Auditor's Office knowledge and experience gained through the operation of the Whistle-blower Program;
 - Recommendations provided to the City Auditor's Office in the external review of the Whistle-blower Program completed during 2021, and
 - Input and comment from leaders in the City Manager's Office, Human Resources (including Labour Relations), Law, Safety, and the City Clerks' Office as well as other members of Administration with direct experience supporting the Whistle-blower Program.

Attachment 1 represents the draft updated Policy incorporating the proposed amendments. Attachment 2 shows the proposed amendments to the policy in a side-by-side format for comparison. The proposed amendments do not represent changes to the day-to-day operation of the Whistle-blower Program; rather they are proposed to improve the clarity of the Policy and efficiency of related Program processes.

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- What does it mean to Calgarians? The City of Calgary is committed to protecting its revenue, property, information, and other assets from any acts of. The purpose of this Policy is to establish specific program procedures and responsibilities regarding the reporting, handling, and/or independent investigation of allegations of wrongdoing within The City of Calgary reported to the Whistle-blower Program. This policy reflects The City's ongoing effort to support open, ethical, accountable, and transparent local government.
- Why does it matter? The Whistle-Blower Program was established by Council in 2007 to provide overarching guidance to augment existing Corporate policies, and through its independence, has since established itself as a valuable complement to reporting options available within Administration. The Whistle-blower Program establishes mechanisms to support reporting of suspected acts of wrongdoing by Calgarians, and ensure suspected acts of wrongdoing are objectively assessed and investigated where necessary. A clear Policy reflecting current practices supports consistent and systematic processes in place for the receipt, assessment and investigation of reports of suspected wrongdoing.

ATTACHMENT

1. CONFIDENTIAL Attachment 1 - City Auditor's Office Whistle-blower Policy Amendments - AC2022-1244
2. CONFIDENTIAL Attachment 2 - City Auditor's Office Whistle-blower Policy Amendments – AC2022-1244

DEPARTMENT CIRCULATION

Name	Title, Department or Business Unit	Approve/Consult/Inform
Liz Ormsby	City Auditor	Approve
David Duckworth	City Manager	Inform
Jill Floen	City Solicitor	Inform
Chris Arthurs	General Manager, PIC	Inform
Mark Lavallee	Chief Human Resources Officer	Inform
Chris Collier	Director, Safety	Inform