

PROPOSED

C2023-0008
ATTACHMENT 1

BYLAW NUMBER 2M2023

BEING A BYLAW OF THE CITY OF CALGARY TO AMEND BYLAW 35M2017, THE PROCEDURE BYLAW

WHEREAS Council has considered C2023-0008 and deems it necessary to amend Bylaw 35M2017, the Procedure Bylaw;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CALGARY ENACTS AS FOLLOWS:

1. Bylaw 35M2017, the Procedure Bylaw, as amended, is hereby further amended.
2. Section 39 is deleted and replaced with the following:
 - “39. (1) The items on the agenda for a meeting of a *Council Committee* must be set by the *City Clerk* and the *Chair* of the *Council Committee* as soon as possible after the agenda submission deadline set out in section 42.
 - (2) The *Chair* of the *Council Committee* may defer *Officer of Council* reports and *Administration* reports for a period of up to four weeks, or until the next meeting.
 - (3) Despite subsection (2), if *Council* or a *Council Committee* has directed by resolution that a report is to be provided to the *Council Committee* by a specific date, the *Chair* of the *Council Committee* must not defer such a report beyond the specified deferral date.
 - (4) If a report is to be deferred in accordance with subsection (2), the *City Clerk* must be notified by the *Chair* of the *Council Committee* in writing of the deferral no later than 24 hours after the deadline contained in section 42.”.
3. In subsection 83(2), the words “and members of a *Member’s* staff” are deleted.

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4. This Bylaw comes into force the day it is passed.

READ A FIRST TIME ON _____

READ A SECOND TIME ON _____

READ A THIRD TIME ON _____

MAYOR

SIGNED ON _____

CITY CLERK

SIGNED ON _____