

Notice of Motion Checklist

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- Consider what advice might be helpful to them in formulating their proposal; and
- Share key points about the advice received with their council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion:

There are two classifications of a Notice of Motion (Check the one that applies):

Regular

Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in procedural box below)

Financial and Other Resource Capacity Bylaw and roads have indicated they have capacity to support this work. If the timeline does not work it has been agreed that administration would ask for a deferral.
Legal/Legislative Legal has noted they will need to ensure bylaw is compliant with any overarching provincial legislation with respect to regulating election signage.

Technical Content
Procedural (Include reasons for confidentiality)
Other Considerations
This notice of motion aligns with another NoM which also challenges the use and regulation of temporary signs however, the trigger and challenge with temporary signs are distinct in that this NoM addresses episodic or periodic use of signs during elections.
Urgency Rationale