

Housekeeping Changes to Council Policies

RECOMMENDATIONS:

That Council rescind:

1. The *Civic Census Policy* CC005;
2. The *Calgary Sister Cities (Selection and Evaluation Processes) Policy* CC004; and
3. The *Approval of City of Calgary Senior Management Compensation and Pension Policy* CC031.

HIGHLIGHTS

- This report outlines housekeeping recommendations to rescind three Council policies that are no longer applicable to City operations:
 - **CC005 (“Census policy”)**: during the 2020 mid-cycle budget adjustments, funding for the annual civic census program was eliminated as a Solutions for Achieving Value and Excellence (SAVE) initiative.
 - **CC004 (“Sister Cities policy”)**: The City of Calgary (“The City”) is no longer establishing new Sister Cities relationships; therefore, the selection and evaluation criteria outlined in the Council policy is no longer relevant. The rescinding of this Council policy does not affect existing Sister City relationships.
 - **CC031 (“Compensation Approval policy”)**: the responsibility for senior management compensation was returned to the City Manager in 2015.
- What does this mean to Calgarians? This is to ensure Calgarians have accurate and current information when accessing The City’s Council policies.
- Why does this matter? Rescinding outdated Council policies ensures clarity and effective governance.
- Council policies are attached as Attachments 1-3.

DISCUSSION

CC005: *Civic Census Policy*

This Council policy was created by the City Clerk’s Office in 1984. The purpose of the Census policy is to guide the administration of the annual civic census program. The last civic census was conducted in 2019 and annual funding for a civic census program was eliminated in 2020 during the mid-cycle budget adjustments. As a result, the Census policy is redundant.

CC004: *Calgary Sister Cities (Selection and Evaluation Processes) Policy*

This Council policy was created by the Office of the Mayor and Calgary Economic Development (“CED”) in 1995. The purpose of the Sister Cities policy is to create a process for establishing and reviewing these relationships.

CED builds connections with countries/regions that could provide economic opportunities for Calgary businesses. To align with this focus, and in accordance with the City Manager’s report (*Calgary Sister Cities Program – Final Report*, IGA2009-34), The City made a decision in 2009

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to no longer establish additional Sister Cities relationships. As a result, the Sister Cities policy is redundant.

The existing six Sister Cities relationships are stewarded by appropriate City business units as well as external partners, as needed. Municipalities interested in establishing a connection with Calgary will be directed to the Delegation Visits and Study Tours program supported by The City, CED and external partners.

The City Clerk's Office worked closely with the Office of the Mayor regarding recommendations to rescind this Council policy.

CC031: Approval of City of Calgary Senior Management Compensation and Pension Policy

This Council policy was created by the Office of the Mayor in 2003. The purpose of the Compensation Approval policy is to confirm that Council reviews and approves any amendments to senior management compensation ranges and pension plans. In 2015, in accordance with report C2015-0934, Council authorized the City Manager to be responsible for senior management compensation. As a result, the Compensation Approvals policy is redundant.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input checked="" type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input type="checkbox"/> Public communication or engagement was not required |

Sister Cities policy: The City consulted with CED earlier this year; CED supports the rescindment. The other two Council policies did not require engagement/communication.

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

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Service and Financial Implications

No anticipated financial impact

RISK

If the Council policies are not rescinded, there will be a lack of clarity and transparency of the current City operations with respect to these subject matters.

ATTACHMENTS

1. *Civic Census Policy* CC005
2. *Calgary Sister Cities (Selection and Evaluation Processes) Policy* CC004
3. *Approval of City of Calgary Senior Management Compensation and Pension Policy* CC031

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
City Clerk	Law, Legislative Services and Security	Approve
City Solicitor & General Counsel	Law, Legislative Services and Security	Approve
Deputy Chief of Staff	Office of the Mayor	Consult