



Public Hearing Improvements 2022-2023 Workplan Update

Workplan Streams* <i>*as outlined in the Public Hearing Motion Arising (PUD2021-0015)</i>	Task	Update
Identify the best method to implement an integrated and automated registration system for Public Hearings	Implement an Automated and Integrated Registration and Notification System	<p>Status: In progress</p> <p>Administration's update is presented in the <i>Public Hearing Process Improvements Updates Briefing (EC2022-1228)</i>.</p>
	Remote Public Hearing Participation	<p>Status: Completed</p> <p>The City Clerk's Office continues to deliver hybrid Public Hearings (remote and in-person options) and advertisement</p>
Explore the feasibility of holding Public Hearings at more accessible times	Public Hearing Set Start Time	<p>Status: Completed</p> <p>Effective January 2023, Public Hearing Council Meetings will start at 9:30 a.m.</p>
	Complimentary Childminding Service	<p>Status: Cancelled</p> <p>The complimentary childminding service is no longer proceeding due to complexities regarding location. A Facility Study of the Municipal Complex conducted by Facility Management determined that an acceptable site does not currently exist within the Municipal Complex to host this program.</p> <p>Additional capital and operational funding are required to build a dedicated childminding facility.</p>
	Reduced Parking Fees	<p>Status: Completed</p> <p>This Program is set to launch during the first Public Hearing Council Meeting in January 2023 and will provide complimentary parking to in-person Public Hearing or SPC Meeting participants on the day of their presentation.</p>
	Transit Ticket Program	<p>Status: Completed</p> <p>This Program is set to launch during the first Public Hearing Council Meeting in January 2023 and will provide complimentary Calgary transit tickets to in-person Public Hearing or SPC Meeting participants who have taken the Calgary Transit on the day of their presentation.</p>



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<p>Develop an endorsement statement for members of the public to sign when they register for Public Hearings which outlines the City of Calgary's commitment to anti-racism, equity, diversity and inclusion</p>	<p>Endorsement Statement Recommendation</p>	<p>Status: Completed</p> <p>In Q2 2022, the endorsement statement on Anti-Racism, Equity, Diversity and Inclusion was finalized and published on the online Public Submission form (Public Submission to City Clerks (calgary.ca)).</p>
<p>Enhance and expand the Public Hearing information, resources and options available online</p>	<p>Update current online Public Hearing registration form in an inclusive manner</p>	<p>Status: Completed</p> <p>In Q1 2022, the online Public Submission form on calgary.ca was updated to include inclusive features, such as pronoun and phonetics fields, as well as the option for participants to bring a support person (not provided by The City) should they require language or translation services.</p>
	<p>Publish Public Hearing Process project page on calgary.ca</p>	<p>Status: Completed</p> <p>In Q3 2022, the Public Hearing Process project page (Public Hearing Improvements Project (calgary.ca)) was published on calgary.ca to create awareness and highlight upcoming improvements.</p>
	<p>Update and expand Public Hearing calgary.ca webpage and online tools and resources</p>	<p>Status: In progress</p> <p>A number of Public Hearing materials and resources have been completed or are being developed, including but not limited to:</p> <ol style="list-style-type: none"> a. The Public Hearing Project webpage to create awareness about the ongoing improvements to The City's Public Hearing process (completed - published on calgary.ca) b. A City video for members of the public outlining the Public Hearing Process and how to participate (in progress) c. An enhanced calgary.ca Public Hearing webpage (in progress) d. An online Public Hearing Guidebook and Tip Sheet (in progress) e. Online information to address barriers to participation, such as the clarity on influence of submissions and respectful participation at The City (in progress)



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Enhance and expand the Public Hearing information, resources and options available online	Amend public submission deadline for Public Hearing Meetings	<p>Status: In progress</p> <p>To be reviewed as part of the Procedure Bylaw Review in 2023.</p>
	Pre-recorded video submission option	<p>Status: In progress</p> <p>The City Clerk’s Office has been engaging with Law, Information Technology, and Corporate Records to determine the best approach to present, accept, and store video submissions received from members of the public.</p> <p>Legal review is underway.</p>
Collaborate with internal partners and leverage resources across The City to increase the awareness and capacity of public participation in Public Hearings	Advertising and Targeted Outreach	<p>Status: In progress</p> <p>The City Clerk’s Office continues to collaborate with Communications and Customer Services to advertise the improvements to the Public Hearing process.</p>