

Summary of Administrative Resources and Remuneration of Boards, Commissions and Committees

RECOMMENDATION:

That the Executive Committee recommend that Council receive Administration's summary of the current administrative resourcing and remuneration of Boards, Commissions and Committees (Attachments 1 and 2) for the Corporate Record.

RECOMMENDATION OF THE EXECUTIVE COMMITTEE, 2022 SEPTEMBER 29:

That Council receive Administration's summary of the current administrative resourcing and remuneration of Boards, Commissions and Committees (Attachments 1 and 2) for the Corporate Record.

HIGHLIGHTS

- This report provides a summary of Administrative resources and remuneration of Boards, Commissions and Committees ("BCC") at The City of Calgary ("The City").
- What does this mean to Calgarians? BCCs carry out the powers, duties and functions delegated to them by Council, and contribute to good governance.
- Why does this matter? A current state financial and administrative support framework can inform future decisions on supporting BCCs.
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Background and Previous Council Direction is included as Attachment 3.

DISCUSSION

On 2022 March 29, Council directed Administration to prepare a summary of current administrative resources and remuneration of BCCs (Attachment 3). There are 86 BCCs to which City Council makes appointments. Different support arrangements exist between Administration and individual BCCs (Attachments 1, 2 and 4).

BCC support arrangements are grouped into the following categories:

1. **Administrative resources:** expressed as a Full-Time Equivalent ("FTE") figure; and may include: administrative functions; meeting management; report writing; advice; governance or parliamentary support; agenda distribution; onboarding; training and records management.
2. **Remuneration and expenses:** the remuneration provided to public Members annually to recognize their contributions (e.g. deliberations, decision writing, regulatory events), and the reimbursement of out-of-pocket expenses (e.g. parking, childcare).
3. **Dedicated budgets:** the annual dedicated budgets for BCCs (Attachments 1 and 2) include the costs of public Member remuneration and all other related costs which are covered by dedicated Departmental budgets.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required

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- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

Administration was consulted regarding BCC resources, remuneration and budgets.

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact.

RISK

No anticipated risks.

ATTACHMENTS

1. Current State Administrative Costs – City BCCs
2. Current State Administrative Costs – BIAs, Partners and Multi-party BCCs
3. Background and Previous Council Direction
4. Independent BCCs Not Supported by The City

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen	Law, Legislative Services & Security	Approve
Kate Martin	Law, Legislative Services & Security	Consult
David Duckworth	City Manager's Office	Inform
Stuart Dalgleish	Planning & Development Services	Inform
Michael Thompson	Infrastructure Services	Inform
Katie Black	Community Services	Inform
Doug Morgan	Operational Services	Inform
Carla Male	Corporate Planning & Financial Services	Inform

**Law, Legislative Services and Security Report to
Executive Committee
2022 September 29**

**ISC: UNRESTRICTED
EC2022-0524
Page 3 of 3**

**Summary of Administrative Resources and Remuneration of Boards,
Commissions and Committees**

Chris Arthurs	People, Innovation & Collaboration Services	Inform
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