

2023 Council Calendar

RECOMMENDATION:

That Council adopt the proposed 2023 Council Calendar in Attachment 1.

HIGHLIGHTS

- At the annual Organizational Meeting of Council, Council establishes a Council Meeting schedule for the upcoming year. The *Municipal Government Act* requires all Members of Council to be in attendance, in person or remotely, to adopt the Council Calendar.
- What does this mean to Calgarians? An accessible annual schedule of meetings helps the public plan the dates and times of their participation.
- Why does this matter? Establishing an annual Council Calendar ensures that the public, Members of Council and Administration can plan their participation in meetings.
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- The proposed 2023 Council Calendar is included as Attachment 1.

DISCUSSION

The proposed 2023 Council Calendar (Attachment 1) reflects the following framework:

1. 30 Council Meetings:

- Separate monthly Public Hearing Meetings and Regular Meetings of Council, scheduled on Tuesdays, to enhance public hearing accessibility by improving:
 - The ability of participants to more effectively plan their participation in meetings with better predictability of agenda item timing;
 - The focus of Council agendas with better distribution of reports and meetings;
 - Support services that facilitate public participation in Council meetings; and
 - The timing and predictability of recess breaks.
- Additional Regular Meetings of Council are scheduled for the following specific topics:
 - Boards, Commissions and Committees (June);
 - Wholly Owned Subsidiaries Annual General Meetings (May and June);
 - Organizational Council Meeting (October); and
 - 2023-2026 Service Plans and Budgets (November).
- Strategic Meetings of Council scheduled for March, June, September, and December.

2. Council Committee Meetings:

- Standing Policy Committees: monthly on a Wednesday or Thursday (full day).
- Standing Specialized Committees: monthly, or quarterly, on a Tuesday, Wednesday, or Thursday (half day, except for Executive Committee, which is scheduled for a full day).
- Calgary Planning Commission: monthly on the first and third Thursday (half day).
- Audit Committee: ten monthly meetings on Thursdays (half day).
- Meetings held at call of the Chair: added to the Council Calendar as required.

3. No meetings scheduled on statutory holidays and the following dates:

- Calgary Board of Education Spring Break (March 27-31);
- Calgary Catholic School District Easter Break (April 10-14);

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- Federation of Canadian Municipalities Conference (May 24-28);
- Calgary Stampede (July 7-16);
- August Recess (August 1-31), except for the Calgary Planning Commission;
- Alberta Municipalities Conference (September 27-29); and
- Year-End Recess (December 25-29).

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

The City Clerk's Office engaged Members of Council, the Executive Leadership Team, Administration, and Council Committee staff. Engagement was also undertaken with Alberta Municipalities.

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Service and Financial Implications

No anticipated service or financial impact

RISK

Not applicable.

ATTACHMENT

1. Proposed 2023 Council Calendar

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen	Law, Legislative Services and Security	Approve
Kate Martin	Law, Legislative Services and Security	Approve

**Law, Legislative Services and Security Report to
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David Duckworth	City Manager's Office	Inform
Stuart Dalgleish	Planning & Development Services	Inform
Michael Thompson	Infrastructure Services	Inform
Katie Black	Community Services	Inform
Doug Morgan	Operational Services	Inform
Carla Male	Corporate Planning & Financial Services	Inform
Chris Arthurs	People, Innovation & Collaboration Services	Inform