

Background and Previous Council Direction

Previous Council Direction

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
2017 December 11	C2017-1180	Notice of Motion The Notice of Motion directed Administration to provide a scoping report on options for regulating short term rentals (STR) by the end of 2018.
2018 December 05	CPS02018-1328	Short Term Rental Scoping Report Administration was directed to both create a new, tiered license category in the Business Licence Bylaw 32M98 for Tourist Accommodations, as well as urge the Government of Alberta to apply the Destination Marketing Fee to STRs.
2019 September 30		Bylaw Council voted to adopt the proposed Bylaw 31M2019 to amend the Business Licence bylaws.

Background

The amended bylaw came into effect on 2020 February 01. Administration built an online submission process to assist those in applying for their license at their convenience. The online process asks a series of questions to determine the appropriate license type and tier, allows applicants to pay for the license and obtain a license number. The business license number must be posted on the STR website, thereby informing potential guests that it is legally registered. Tier 1 licenses are issued quickly, whereas Tier 2 licenses require a fire inspection to be completed prior to issuance. Booking a fire inspection is done through 3-1-1 and takes place within seven days past the date the customer is ready for business. Once the fire inspection is completed, the fire department will inform the license approvals team of the results.