



**MINUTES
AUDIT COMMITTEE**

**October 20, 2022, 9:30 AM
ENGINEERING TRADITIONS COMMITTEE ROOM**

PRESENT: Councillor R. Pootmans, Chair
Councillor T. Wong, Vice-Chair
Councillor E. Spencer (Remote Participation)
Councillor J. Wyness
Citizen Representative K. Kim
Citizen Representative M. Lambert

ABSENT: Citizen Representative L. Caltagirone

ALSO PRESENT: City Auditor L. Ormsby
Chief Financial Officer C. Male
External Auditor H. Gill
Executive Advisor C. Smillie
Legislative Advisor D. Williams
Legislative Advisor S. Lancashire

1. CALL TO ORDER

Councillor Pootmans called the Meeting to order at 9:32 a.m.

ROLL CALL

Councillor Wong, Councillor Spencer, Councillor Wyness, Citizen Representative Lambert, Citizen Representative Kim, and Councillor Pootmans.

Absent from Roll Call: Citizen Member Caltagirone

2. OPENING REMARKS

Councillor Pootmans provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

Moved by Councillor Wong

That the Agenda for the 2022 October 20 Regular Meeting of the Audit Committee be confirmed.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

Unconfirmed Minutes 2022 October 20
ISC: UNRESTRICTED

4.1 Minutes of the Regular Meeting of the Audit Committee, 2022 September 15

Moved by Citizen Representative Lambert

That the Minutes of the 2022 September 15 Regular Meeting of the Audit Committee be confirmed.

MOTION CARRIED

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Calgary Housing Company 2021 Annual Report, AC2022-0830

Moved by Citizen Representative Lambert

That with respect to Report AC2022-0830, the following be approved:

That Audit Committee:

1. Receive this report and presentation for the Corporate Record; and
2. Direct that Attachment 9 remain confidential pursuant to Sections 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2022 December 31.

For: (6): Councillor Pootmans, Councillor Wong, Councillor Spencer, Councillor Wyness, Citizen Representative Kim, and Citizen Representative Lambert

MOTION CARRIED

7.2 Facility Management Lifecycle Investment Management Audit, AC2022-1148

Moved by Councillor Wyness

That with respect to Report AC2022-1148, the following be approved:

That the Audit Committee:

1. Receive this report for the Corporate Record; and
2. Recommend that Council receive this report for the Corporate Record.

For: (6): Councillor Pootmans, Councillor Wong, Councillor Spencer, Councillor Wyness, Citizen Representative Kim, and Citizen Representative Lambert

MOTION CARRIED

7.3 City Auditor's Office 3rd Quarter 2022 Report, AC2022-1143

Moved by Citizen Representative Kim

That with respect to Report AC2022-1143, the following be approved:

That the Audit Committee:

1. Receive this report for the Corporate Record; and
2. Recommend that Council receive this report for the Corporate Record.

For: (6): Councillor Pootmans, Councillor Wong, Councillor Spencer, Councillor Wyness, Citizen Representative Kim, and Citizen Representative Lambert

MOTION CARRIED

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Moved by Councillor Spencer

That pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting at 11:05 a.m., in the Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- 10.1.1. External Auditor 2022 Service Plan and Fees Update, AC2022-1150
- 10.1.2. External Auditor Calgary Parking Authority Audit Service Plan Update, AC2022-1165
- 10.1.3. Audit Forum (Verbal), AC2022-1115
- 10.1.4. External Auditor (Verbal), AC2022-1116
- 10.1.5. City Auditor (Verbal), AC2022-1117

And further, that the following be authorized to attend the Closed Meeting: Harman Gill, Nicole Torgrimson, Ivana Cvitanusic, Sanjeev Rajani, and Simona Milojevik, External Auditors (Deloitte LLP).

MOTION CARRIED

Councillor Spencer (Remote Member) left the meeting at 11:30 a.m.

Committee reconvened in public meeting at 11:44 p.m. with Councillor Pootmans in the Chair.

ROLL CALL

Councillor Wong, Councillor Wyness, Citizen Representative Lambert, Citizen Representative Kim, and Councillor Pootmans.

Absent from Roll Call: Councillor Spencer and Citizen Member Caltagirone

Moved by Councillor Wyness

That Committee rise and report.

MOTION CARRIED

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 External Auditor 2022 Service Plan and Fees Update, AC2022-1150

People in attendance during the Closed Meeting discussions with respect to Confidential Report AC2022-1150:

Clerks: D. Williams, S. Lancashire, and J. Clement. Advice: C. Male, L. Tochor, L. Ormsby, and C. Smillie. External: H. Gill, I. Cvitanusic, N. Torgimson, S. Rajani, and S. Milojevik.

Moved by Councillor Wyness

That with respect to Confidential Report AC2022-1150, the following be approved:

That the Audit Committee:

1. Approve the Recommendations contained in Report AC2022-1150; and
2. Direct that this Report, Recommendations, Attachment and Closed Meeting discussions remain confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and business interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2023 April 30.

For: (5): Councillor Pootmans, Councillor Wong, Councillor Wyness, Citizen Representative Kim, and Citizen Representative Lambert

MOTION CARRIED

10.1.2 External Auditor Calgary Parking Authority Audit Service Plan Update, AC2022-1165

People in attendance during the Closed Meeting discussions with respect to Confidential Report AC2022-1165:

Clerks: D. Williams, S. Lancashire, and J. Clement. Advice: C. Male, L. Tochor, L. Ormsby, C. Blaschuk, and C. Smillie. External: H. Gill, I. Cvitanusic, N. Torgrimson, S. Rajani, and S. Milojevik.

The following documents were distributed with respect to Confidential Report AC2022-1165:

- A confidential Report; and
- A confidential Attachment 1.

Moved by Councillor Wong

That with respect to Confidential Report AC2022-1165, the following be approved:

That the Audit Committee:

1. Approve Recommendation 1 contained in Report AC2022-1165;
2. Forward this Report to Council for information and the Corporate Record; and
3. Direct that this Report, Recommendations, Attachment and Closed Meeting discussions remain confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic or other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2022 November 17.

MOTION CARRIED

10.1.3 Audit Forum (Verbal), AC2022-1115

People in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report AC2022-1115:

Clerks: D. Williams, S. Lancashire, and J. Clement. Advice: C. Male, L. Tochor, L. Ormsby, L. Kerr, and C. Smillie. External: H. Gill, I. Cvitanusic, N. Torgrimson, S. Rajani, and S. Milojevik.

Moved by Councillor Wyness

That with respect to Confidential Verbal Report AC2022-1115, the following be approved:

That the Audit Committee direct that the Closed Meeting discussions remain confidential pursuant to Section 24 (Advice from Officials) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

10.1.4 External Auditor (Verbal), AC2022-1116

People in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report AC2022-1116:

Clerks: D. Williams, S. Lancashire, and J. Clement. Advice: C. Male, C. Smillie. External: H. Gill, I. Cvitanusic, N. Torgrimson, S. Rajani, and S. Milojevik.

Moved by Citizen Representative Kim

That with respect to Confidential Verbal Report AC2022-1116, the following be approved:

That the Audit Committee direct that the Closed Meeting discussions remain confidential pursuant to Section 24 (Advice from Officials) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

10.1.5 City Auditor (Verbal), AC2022-1117

No report was given.

10.2 URGENT BUSINESS

None

11. BRIEFINGS

None

12. ADJOURNMENT

Moved by Councillor Wong

That this meeting adjourn at 11:49 a.m.

MOTION CARRIED

The following items have been forwarded on to the 2022 November 1 Combined Meeting of Council:

CONSENT

- Facility Management Lifecycle Investment Management Audit, AC2022-1148
- City Auditor's Office 3rd Quarter 2022 Report, AC2022-1143
- External Auditor 2022 Service Plan and Fees Update, AC2022-1150
- External Auditor Calgary Parking Authority Audit Service Plan Update, AC2022 1165

The next Regular Meeting of the Audit Committee is scheduled to be held on 2022
November 17.

CONFIRMED BY COMMITTEE ON

CHAIR

CITY CLERK

UNCONFIRMED