

Audit Committee 2023 Work Plan

RECOMMENDATION(S):

That the Audit Committee:

1. Approve the Audit Committee's 2023 Work Plan (Attachment); and
2. Recommend that Council receive this Report and Attachment for the Corporate Record.

HIGHLIGHTS

- The Audit Committee 2023 Work Plan (Work Plan) is a guide for the activities and reports to be included on agendas for meetings held in 2023.
- What does this mean to Calgarians? The Work Plan provides citizens with the assurance that Audit Committee fulfills their mandate contained in Bylaw 33M2020.
- Why does it matter? The Work Plan is an integral part of ensuring the integrity of the City's finances, assets and operations.
- Schedule A, Section 1(f) of Audit Committee Bylaw 33M2020 provides the Audit Committee develops a detailed annual work plan which is forwarded to Council for information.
- Section 5, Authority of Audit Committee, indicates the Audit Committee is authorized to (a) assign the setting of Audit Committee Agendas to the Chair.
- Strategic Alignment to Council's Citizen Priorities: A well-run city

DISCUSSION

Reports in the 2023 Work Plan are based on Audit Committee's governance responsibilities as outlined in the *Municipal Government Act*, Audit Committee Bylaw 33M2020 and decisions by Audit Committee and Council.

Pursuant to Section 5(a) of Bylaw 33M2020 the Audit Committee is authorized to assign the setting of Audit Committee meeting agendas to the Chair. Through-out the year, the Chair may add emerging issues to the Work Plan and defer or remove items no longer required. Audit Committee's strategic priorities and emerging issues may be added to the Work Plan throughout the year.

The City Auditor is providing the Audit Committee with the City Auditor's Office 2023 Audit Plan, AC2022-1218 at today's meeting. The City Auditor's Office audit reports will be added throughout the year to the 2023 Work Plan and Audit Committee Agendas as they become available.

Every Closed Meeting contains three verbal standing reports to allow members of the Audit Committee, the External Auditor, City Auditor and Chief Financial Officer the opportunity to discuss confidential issues protected under the *Freedom of Information and Protection of Privacy Act*. These Closed Meetings are considered a best practice for Audit Committees.

**Audit Resource Management Report to
Audit Committee
2022 November 17**

**ISC: UNRESTRICTED
AC2022-1193
Page 2 of 2**

Audit Committee 2023 Work Plan

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

The 2023 Work Plan was developed in consultation with Audit Committee, Administration, the City Auditor, and the External Auditor (Deloitte).

RISK

The 2023 Work Plan contributes to providing assurance the Audit Committee meets the requirements of their mandate as contained in Audit Committee Bylaw 33M2020.

ATTACHMENT

1. Attachment 1 - Audit Committee 2023 Work Plan

Department Circulation

Councillor Richard Pootmans	Chair, Audit Committee	Approves
-----------------------------	------------------------	----------