

## 2023 Appointment of General Chair, Calgary Assessment Review Board

### RECOMMENDATIONS:

That Council:

1. Designate the Calgary Assessment Review Board member listed in Attachment 1 to serve as General Chair of the Local Assessment Review Board and the Composite Assessment Review Board for 2023;
2. Direct that Attachment 1 and related closed meeting discussions remain confidential pursuant to sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act* indefinitely; and
3. Give three readings to the proposed amending Bylaw 39M2022 (Attachment 2)

### HIGHLIGHTS

- Designated by Council, the General Chair serves as Chair of the Local Assessment Review Board and the Composite Assessment Review Board, collectively referred to as the Calgary Assessment Review Board (“Board”). The appointment of the current General Chair expires on 2022 December 31.
- What does this mean to Calgarians? Appointing a General Chair demonstrates a commitment to carrying out the Board’s mandate efficiently.
- Why does this matter? The General Chair plays a critical function in ensuring the Board deals with assessment complaints with a high level of expertise.
- A minor amendment to Bylaw 15M2018 is proposed for efficiencies within the Board.
- Background and previous Council direction is contained in Attachment 3.
- Strategic Alignment to Council’s Citizen Priorities: A well-run city.

### DISCUSSION

Council established requirements for the position of General Chair (Attachment 4). There is public interest for Council to appoint a General Chair who understands the Board’s purpose and mandate, is knowledgeable about valuation principles, and who has the qualities and availability necessary to provide leadership to the Board.

At the request of the General Chair, a minor amendment to Bylaw 15M2018 is proposed to allow the General Chair to exercise discretion to appoint either one or two Vice-Chairs annually, depending on the number of assessment complaints (Attachment 2).

### STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

Law, Legislative Services and Security Report to  
Organizational Meeting of Council  
2022 October 25

ISC: UNRESTRICTED  
C2022-1033  
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### **IMPLICATIONS**

#### **Social**

Not applicable.

#### **Environmental**

Not applicable.

#### **Economic**

Not applicable.

#### **Service and Financial Implications**

No anticipated financial impact.

### **RISK**

Delay in appointing a General Chair to the Board for 2023 may compromise the coordination of preparatory work for 2023 assessment complaint hearings and the prescribed training of members provided by the Alberta Land and Property Rights Tribunal.

### **ATTACHMENTS**

1. CONFIDENTIAL – Candidate for Designation of General Chair (Attachment 1)
2. Proposed amending Bylaw 39M2022 (Attachment 2)
3. Background and Previous Council Direction (Attachment 3)
4. General Chair Profile (Attachment 4)

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen (City Solicitor & General Counsel)	Law, Legislative Services and Security	Approve
Kate Martin (City Clerk/Director)	Law, Legislative Services and Security	Approve