

Civic Partner Appointments Report

RECOMMENDATIONS:

That the Nominations Committee recommends that Council:

1. Appoint Public Members to the Calgary Convention Centre Authority for the terms outlined in Attachment 2;
2. Appoint Public Members to the Calgary Public Library Board of Directors for the terms outlined in Attachment 4;
3. Appoint Public Members to Heritage Calgary for the terms outlined in Attachment 6;
4. Appoint Public Members to the Silvera for Seniors Board of Directors for the terms outlined in Attachment 8;
5. Appoint Public Members to the Calgary Sports and Major Events Committee for the terms outlined in Attachment 10; and
6. Direct that the closed meeting discussions, Attachments 2, 4, 6, 8 and 10 and selection materials related to this report remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act* (Alberta).

Review by: Do not release

HIGHLIGHTS

- This report presents a recommended slate of Public Member candidates for Council's consideration and appointment to the governing bodies of five Civic Partner organizations: the Calgary Convention Centre Authority, the Calgary Public Library Board, Heritage Calgary, and Silvera for Seniors; and one committee managed by a Civic Partner: Tourism Calgary's Calgary Sports and Major Events Committee (CSME).
- **What does this mean for Calgarians?** Strategic recruitment of board and committee members supports strong governance practices that enhance Civic Partners' ability to operate effectively and mitigate risk. Ensuring a robust recruitment process is in place supports the appointment of Public Members who have the required skills and experience to effectively steward resources and assets and govern organization's that serve Calgarians by meeting their unique mandates.
- **Why does it matter?** Bringing forward this report at the Nominations Committee meeting and then the Organizational Meeting of Council aligns these Public Member appointments with Council's appointments to all other Boards, Commission and Committees. This report supports due diligence and transparency by providing consistent information about the recruitment of Public Members outside of City Clerk's processes.
- All Civic Partners included in this report have implemented robust, board-led internal processes to support their unique governance requirements. Candidates presented for Council consideration in this report were selected using strategic recruitment processes.
- The Civic Partners included in this report are still required to follow any applicable requirements in the *Governance and Appointments of Boards, Commissions and Committees Policy* (CP2016-03).
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Background and Previous Council Direction is included as Attachment 1.

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DISCUSSION

Under guiding legislation, governance documents, and agreements, Council approves all or some of the Public Member appointments to the governing bodies of the following Civic Partners: the Calgary Convention Centre Authority (a legislated body operating as the Calgary TELUS Convention Centre), the Calgary Public Library Board (a legislated body operating as the Calgary Public Library), Heritage Calgary (a legislated body operating under the Calgary Heritage Authority Act), Silvera for Seniors (a Housing Management Body with a Ministerial Order signed by The City, Government of Alberta and Silvera for Seniors). Council also appoints all Public Members to Tourism Calgary's Calgary Sports and Major Events Committee (CSME), a committee established under Council approved terms of reference.

This report brings forward all Public Member candidates for Council nomination or appointment to Civic Partners excluded from the City Clerk's advertising and recruitment processes. Nomination or appointment of Council and Administration Members to Civic Partners' boards of directors will be brought to the 2022 October 25 Organizational Meeting of Council (Reports C2022-1009 and C2022-0994).

With Council approval, and following the process established in the *Governance and Appointments of Boards, Commissions and Committees Policy*, the Civic Partners that undertook recruitment outside of City Clerk's Boards, Commissions and Committees' process had rigorous approaches that included evaluating candidates against tailored skill, experience and attribute matrices. Candidate information for each Civic Partner is presented in two attachments. The first presents the recommended candidates. The second provides details related to the number of expiring terms, term length and limits; eligibility requirements and qualifications; and members whose terms are expiring and continuing.

Summary of appointments

Council appoints all members to the Calgary Convention Centre Authority under the *Calgary Convention Centre Authority Act* (Alberta). The Calgary Convention Centre Authority is recommending four Public Member candidates for Council's consideration (Attachment 2). Three candidates are recommended for three-year appointments, and one candidate for a one-year term to complete an existing term following a resignation. Additional details are included in Attachment 3.

Council appoints all Public Members to the Calgary Public Library Board under the *Libraries Act* (Alberta) and Bylaw 38M2006 *Calgary Public Library Board Bylaw*. In this report, the Library is presenting two recommended candidates (incumbents) for three-year terms, and one new candidate for a two-year term to fill a mid-term resignation (Attachment 4). Additional details are included in Attachment 5.

Heritage Calgary is established under the *Calgary Heritage Authority Act* (Alberta) and under the Act, all Public Members are appointed by Council. In this report, Heritage Calgary is presenting three recommended candidates, all incumbents, for consideration for three-year terms (Attachment 6). Additional details are included in Attachment 7.

Under the Ministerial Order signed by The City, Silvera for Seniors, and the Government of Alberta, and as a Housing Management Body under the *Alberta Housing Act*, Council appoints all members of Silvera for Seniors' board based on nominees put forward by Silvera for Seniors. The Ministerial Order sets out the required process for advertising and recruiting nominees, term lengths, and other details. In this report, Silvera is presenting two Public Member

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candidates for consideration by Council (Attachment 8). Additional details are included in Attachment 9.

Under the Council approved terms of reference for Tourism Calgary's Calgary Sports and Major Events Committee (CSME), Council appoints all CSME members. This year, CSME is presenting seven candidates for consideration, all incumbents, to serve two-year terms (Attachment 10). Additional details are included in Attachment 11.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

Attachments 2 to 11 were prepared by each Civic Partner in consultation with Administration. To provide clear and consistent information to support Council decision making, Civic Partners were required to complete two templates for this report.

IMPLICATIONS

Social

The recruitment of members with diverse skill sets, knowledge, and expertise will support these Civic Partner organizations to have robust governance, lead effective implementation of their mandates, including strategies and plans that contribute the increased quality of life for all Calgarians, access to library services, affordable housing, programs and service for entrepreneurs and innovators and increased civic participation.

Environmental

Not Applicable

Economic

The recruitment of members with expanded skills, knowledge, and diversity of experience will enhance the effectiveness of Civic Partners' governance practice, support the ability of each organization to effectively implement their mandate including effectively serving Calgarians and the business community, and appropriately managing City-owned assets.

Service and Financial Implications

No anticipated financial impact

RISK

Appointing the slate of Public Member candidates put forward in this report will bring the skills and experience required for each organization to effectively govern, manage, and operate, and help create resilient governance structures that can continue to identify and mitigate operational and strategic risks.

**Community Services Report to
Nominations Committee
2022 October 11**

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To mitigate risk, The City has clear accountability measures including reporting requirements and financial reviews in place for all Civic Partner organizations. These measures, guided by the *Investing in Partnerships Policy*, are also embedded in agreements, bylaws, terms of reference, legislation, and other guiding documents.

ATTACHMENTS

1. Previous Council Direction, Background
2. Calgary Convention Centre Authority Recommended Candidates (Confidential)
3. Calgary Convention Centre Authority Qualifications and Expiring
4. Calgary Public Library Recommended Candidates (Confidential)
5. Calgary Public Library Qualifications and Expiring
6. Heritage Calgary Recommended Candidates (Confidential)
7. Heritage Calgary Qualifications and Expiring
8. Silvera for Seniors Recommended Candidates (Confidential)
9. Silvera for Seniors Qualifications and Expiring
10. Calgary Sport and Major Events Committee Recommended Candidates (Confidential)
11. Calgary Sport and Major Events Committee Qualifications and Expiring

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Kate Martin	Law, Legislative Services & Security	Inform