

BYLAW NUMBER 15M2015

**BEING A BYLAW OF THE CITY OF CALGARY
TO AMEND BYLAW 44M2006,
THE PROCEDURE BYLAW**

WHEREAS Council has considered LGT2015-0237 and deems it necessary to amend Bylaw 44M2006, The Procedure Bylaw;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CALGARY ENACTS AS FOLLOWS:

1. Bylaw 44M2006, The Procedure Bylaw, as amended, is hereby further amended.
2. (1) Section 2(54) is deleted and replaced with the following:

“(54) *“Two-Thirds Vote”* is a vote requiring at least two-thirds of the Members who continue to hold office or appointment to vote in the affirmative;”.

(2) The words “Two-Thirds (10) Vote” are deleted wherever they appear in Bylaw 44M2006 and replaced with “Two-Thirds Vote”.
3. In section 14:
 - (1) in subsection 14(2) the words “and be counted for Quorum on the item(s)” are deleted; and
 - (2) subsection 14(3) is deleted and replaced with:

“(3) A non-Member who has declared an interest pursuant to subsection (2) does not count towards Quorum.”
4. In subsection 15(1)(c), after the word “Committee” the words “, with the Vice-Chair as alternate” are added.
5. In section 50:
 - (1) the words “shall be delivered” are deleted and replaced with “must be submitted”;
 - (2) in subsection 50(1), “4:00 p.m.” is deleted and replaced with “12:00 p.m.”; and
 - (3) in subsection 50(6), after the word “Members” the words “and Officers of Council” are added.
6. Section 51 is deleted and replaced with:

“51. Submissions for inclusion on a Committee Agenda must be submitted to the City Clerk no later than:

 - (1) for PFC, 12:00 p.m. on the Tuesday of the week preceding the week of

the Meeting;

- (2) for a SPC, 12:00 p.m. on the Tuesday of the week preceding the week of the Meeting;
- (3) for a Special Committee and Audit Committee, 12:00 p.m. on the Wednesday of the week preceding the week of Meeting; and
- (4) for Special Meetings, with more than twenty-four (24) hours notice, ten (10) calendar days preceding the Meeting and for Special Meetings with less than ten (10) days notice, at the time of giving notice.”.

7. In subsection 57(3), the word “three” is deleted and replaced with “four”.

8. In section 91:

- (1) in subsection 91(1), after the words “Regular Meeting” the words “and Special Meeting” are added;
- (2) in subsection 91(2), after the words “Regular SPC Meeting” the words “and PFC Meeting” are added; and
- (3) in subsection 91(3), after the words “subsection (1)” the words “and (2)” are added.

9. In subsection 155(5), after the word “Council” the words “, other than PFC,” are added.

10. In **APPENDIX ONE – ORDER OF BUSINESS AT MEETINGS:**

- (1) under the heading “**REGULAR BUSINESS MEETING**”, the following items are deleted:

- “12. In Camera items;
- 13. Administrative Inquiries;
- 14. Excusing absence of Members; and
- 15. Adjournment.”

and replaced with:

- “12. Urgent business In Camera;
- 13. In Camera items;
- 14. Administrative Inquiries;
- 15. Excusing absence of Members; and
- 16. Adjournment.”;

- (2) under the heading “**REGULAR COMBINED MEETING**”, the following items are deleted:

- “11. Calgary Planning Commission report(s), (which are not part of a land use);
- 12. Tabled report(s) (including additional related/supplementary reports) related to Regular Meeting issues;
- 13. Items from Administration and Committees related to Regular Meeting issues;
 - (1) Executive reports (not related to a land use item or another Public Hearing issue);
 - (2) SPC and Special Committee reports, for Meetings held at least 10 days prior, which are not part of the Consent Agenda,
 - (3) Other Committee reports, for Meetings held at least 10 days prior, which are not part of the Consent Agenda
- 14. Items directly to Council related to Regular Meeting issues;
 - (1) Notice(s) of Motion,
 - (2) Nominations, and
 - (3) Miscellaneous business;
- 15. Bylaw tabulation(s);
- 16. Urgent business;
- 17. Administrative Inquiries;
- 18. In Camera items;
- 19. Excusing absence of Members; and
- 20. Adjournment.”

and replaced with:

- “11. Executive reports, (which are not part of a land use item);
- 12. Calgary Planning Commission report(s), (which are not part of a land use item);
- 13. Tabled report(s) (including additional related/supplementary reports) related to Regular Meeting issues;

14. Items from Administration and Committees related to Regular Meeting issues;
 - (1) Executive reports (not related to a land use item or another Public Hearing issue);
 - (2) SPC and Special Committee reports, for Meetings held at least 10 days prior, which are not part of the Consent Agenda,
 - (3) Other Committee reports, for Meetings held at least 10 days prior which are not part of the Consent Agenda
15. Items directly to Council related to Regular Meeting issues;
 - (1) Notice(s) of Motion,
 - (2) Nominations, and
 - (3) Miscellaneous business;
16. Bylaw tabulation(s);
17. Urgent business;
18. Urgent business In Camera;
19. In Camera items;
20. Administrative Inquiries;
21. Excusing absence of Members; and
22. Adjournment.”;

(3) under the heading “**SPECIAL MEETINGS**” the following items are deleted:

- “3. Items from Administration and Committees;
4. In Camera items; and
5. Adjournment.”

and replaced with:

- “3 Tabled and Referred Reports;
4. Items from Administration and Committees;
5. In Camera items; and

6. Adjournment.”;

and

(4) under the heading “**COMMITTEE MEETINGS**” the following items are deleted:

“4. Tabled reports;

5. Items from Administration and Committees;

6. In Camera items; and

7. Adjournment.”

and replaced with:

“4. Unfinished business;

5. Tabled reports;

6. Items from Administration and Committees;

7. Urgent business;

8. Urgent business In Camera;

9. In Camera items; and

10. Adjournment”.

11. In **APPENDIX THREE – CHARTS AND TABLES:**

(1) the heading “**MOTIONS REQUIRING TWO-THIRDS (10) VOTE**” is deleted and replaced with “**MOTIONS REQUIRING TWO THIRDS VOTE**”;

(2) the following is deleted:

“Call a Special Meeting with less than 24 hours notice 47(2)”

and replaced with:

“Call a Special Meeting with less than 24 hours notice 46”;

(3) after:

“Cancellation of Regular Meeting with less than 24 hrs notice 47(1)(c))”

the following is added:

“Cancellation of Special Meeting with less than 24 hours notice 47(2)(b) & 47(3)(b)”;

(4) the following is deleted:

“Change a vote on a previous motion

139(a)”

and replaced with:

“Change a vote on a previous motion

139(3)(a)”;

(5) the following is deleted:

“Recess

91(4) &
123(3) & (4)

ND/NA
except time to reconvene”

and replaced with:

“Recess

91(5) &
123(3) & (4)

ND/NA
except time to reconvene”;

(6) after:

“Recess

91(4) &
123(3) & (4)

ND/NA
except time to reconvene””

the following is added:

“Referral

125

NA – except as to time”

(7) the following is deleted:

“Table

129

ND – except time”

and replaced with:

“Table

129

ND/NA – except as to time

Table Sine Die

132(1)

ND/NA”.

12. This Bylaw comes in force on the day it is passed.

READ A FIRST TIME THIS ____ DAY OF _____, 2015.

READ A SECOND TIME THIS ____ DAY OF _____, 2015.

READ A THIRD TIME THIS ____ DAY OF _____, 2015.

MAYOR
SIGNED THIS ____ DAY OF _____, 2015.

CITY CLERK
SIGNED THIS ____ DAY OF _____, 2015.