

## Notice of Motion Checklist

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- Consider what advice might be helpful to them in formulating their proposal; and
- Share key points about the advice received with their council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: Housing and Affordability Task Force

There are two classifications of a Notice of Motion (Check the one that applies):

Regular

Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in procedural box below)

<b>Financial and Other Resource Capacity</b>
This has been reviewed by Administration, and in and of itself, it poses no additional costs. The bullet points attached to “Therefore be it resolved” #1 would be presented back to Council at budget as part of our next four year cycle for which council could decide then to adopt or deny.
The bullet points attached to “Therefore be it resolved” #2 fit within the current capacity of work requiring no additional budget allocation.
<b>Legal/Legislative</b>
Legal has reviewed this NoM and has not alerted me to any concerns.

<b>Technical Content</b>
N/A
<b>Procedural (Include reasons for confidentiality)</b>
N/A
<b>Other Considerations</b>
Municipalities are uniquely positioned to manage several policies that have a direct impact on housing affordability and the availability of non-market affordable housing. This NoM would set the tone for acting in advance of a housing crisis further settling in here in Calgary.
<b>Urgency Rationale</b>