



Leaves of Absence for Public Members of Boards, Commissions and Committees

EC2022-0549



Recommendations

That the Executive Committee recommend that Council:

1. Approve in principle the proposed framework in this report for amendments to Council policy with respect to leaves of absence for Public Members appointed to Boards, Commissions and Committees (“BCCs”);
2. Direct Administration to engage with BCC Chairs on the proposed framework; and,
3. Direct Administration to bring proposed Council policy amendments to the 2022 Organizational Meeting of Council.



Notice of Motion EC2022-0264

“...NOW THEREFORE BE IT RESOLVED that council direct administration to provide recommendations regarding a Council policy to address leaves of absence for Public Members of BCCs, with consideration given to the categories of Job-Protected Leaves in the Alberta *Employment Standards Code*, and report back to Council through the Executive Committee no later than the end Q2 2022.”



Existing Policy – Code of Conduct for Citizen Members

5.6.2 Members must attend all meetings, except those where approval for absence was granted by the Committee or where the Member is required to take a leave of absence in accordance with this Council policy;

5.8.2 Local jurisdictions

i. Members seeking elected office for The City of Calgary Council, school district or school division shall immediately advise the Chair, and must take a leave of absence for the period commencing on nomination day (as set by the Local Authorities Election Act RSA 2000 c. L-21) and ending one week following election day.

5.8.3 Provincial and Federal Elections

i. Members seeking elected office for provincial or federal government shall immediately advise the Chair and must take a leave of absence for the period commencing with the issue of a writ of election and ending with the announcement of the official election results.



Short-Term Leave Definition

- Pause in service for up to 16 weeks
- Broad eligibility, with appropriate notification to BCC Chairs, subject to any applicable *Code of Conduct* requirements
- Short term leave would count towards maximum consecutive term limit
- Public member opportunities and obligations for re-appointment the same as other public members
- Possible examples: bereavement, education, professional/project



Long-Term Leave Definition

- Pause in service from 16 to 52 weeks, for:
 - Illness or injury of the member or their family member
 - Maternity and/or Parental leave
 - Other leave – e.g. educational, professional
- Initiated by a written declaration
- Long-term leave would not count towards maximum consecutive term limit
- Temporary / interim appointments for backfill
- Invitations to reapply from City Clerk's Office
- Policy statement on Council's commitment to re-appoint members who miss out on opportunities to continue service on a BCC due to a long-term leave, whenever possible.



Recommendations

That the Executive Committee recommend that Council:

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