

N2022-0395

Enhanced Public Member Appointment Short List Form

2022 June 06

That Council direct the City Clerk's Office to develop enhanced tools to support selection and recommendation of Public Members by the Nominations Committee, including but not limited to enhancements to the short-list form to include: consistent identification of incumbents; clear indication of selection methods; more fulsome rationale for appointment or for non-appointment in the case of incumbents who have re-applied; and, recommendations on term length and reserve list candidates; and report back to the Nominations Committee no later than Q2 2022.



Enhancements

Term Length and Reserve List

- Where Terms of Reference permit variable terms length, BCC Chairs to select intended term length (check box)
- Dedicated section to Reserve List candidates

Selection methods

- Identification of qualifications and competencies (based on current vacancies) and screening tools employed

Incumbents

- Identification of incumbents and rationale for re-appointment or not

Other

- BCC Chair participation in Nominations Committee or Council deliberations
- Identification of other relevant information related to the BCC

Why is this important?

Short List Form Enhancements:

- Provide Nominations Committee and Council with consistent information - contributes to fully informed recommendations by Nominations Committee and decisions by Council;
- Remain flexible to varying BCCs and selection processes / circumstances;
- Will be adjusted based on feedback from BCCs, Council.



Recommendations

That the Nominations Committee recommend that Council:

1. Receive for the Corporate Record the enhanced Board, Commission and Committee Short List Form contained in Attachment 1; and
2. Direct Administration to continue to develop strategies and tools to support consistent review, selection, recommendation and appointment of public members by the Nominations Committee and Council.