



Green Line Board Report

Item #8.2
ISC: UNRESTRICTED
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Governance and Human Resources Committee to GREEN LINE BOARD

May 13, 2022

Green Line Board Governance Manual Update

RECOMMENDATION:

That the Green Line Board:

1. Approve the updated terms to the Terms of Reference in the Green Line Board Governance Manual for the Green Line Board Governance and Human Resources Committee, as identified in Attachment 1 to this report.

HIGHLIGHTS / BACKGROUND

- The Governance and Human Resources Committee (the “Committee”) is a Committee of the Green Line Board. The mandate of the Committee is to inform and enhance the Board’s approach to the oversight of the Board’s to the oversight of the Program’s governance, leadership and human resource structures and oversee the relationships and communication between the Program and The City of Calgary Departments and Business Units.
- In accordance with the Board Governance Manual, the Committee reviews its Terms of Reference on an annual basis.
- At its March 17, 2022 meeting, the Committee identified additional matters that should be included within the Terms of Reference for the Committee, including training for Board members and Green Line Program team members.

DISCUSSION

The Committee was provided a presentation from Corporate Security on safety and cyber-security. The Committee was made aware of the complexity of issues related to safety and security, including cyber-security, and determined that the best way to ensure everyone’s awareness on these issues is to provide and require annual training for Board members and Green Line Program team members.



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The Committee's role is to oversee such training for Board members and require reporting from the CEO on training provided to the Green Line Program team. The Terms of Reference for the Committee have been amended accordingly to add section 6 under "Responsibilities" and to add subsection 1(f) under "Compliance and Reporting".

IMPLICATIONS

N/A

RISKS

Annual training for Board members and Green Line Program team members will enhance the safety and security for Green Line Board members and Program team members, as well as reduce risks related to lack of awareness of safety concerns.

ATTACHMENT(S)

Attachment 1 – Revised Terms of Reference – Green Line Board Governance and Human Resources Committee

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Approval: M. Nelson, Chair, Green Line Board Governance and Human Resources Committee