

1. Authority

The Event Centre Committee is a Working Group as established by Council on 2022 March 8 (C2022-0309).

2. Mandate

To provide recommendations to Council after receiving and reviewing the information provided by Administration and its third party regarding the development of an Event Centre within a larger culture and entertainment district that meets the long-term goals of The City of Calgary including those embedded in the Downtown Strategy and Rivers District Master Plan.

3. Specific Responsibilities

The Committee is expected to:

- Receive and review information provided by Administration and its third party regarding the development of an Event Centre within a larger culture and entertainment district.
- Leverage prior work already undertaken under the previous Event Centre Assessment Committee to develop an event centre in the Culture and entertainment district.
- Identify the opportunities, issues, and risks (including those related to sustainability and climate impacts) in alignment with Council policy related to all options the Committee considers relevant and significant to the project.
- Demonstrate that the exploration process and recommended approach incorporates a commitment to reconciliation, including alignment with The City's report *White Goose Flying: A Report to Calgary City Council on the Indian Residential School Truth and Reconciliation Calls to Action* (2016).
- Ensure the recommended approach aligns with Council's 2022 January 12 direction (C2022-0068), and all subsequent related Council direction.

4. Reports To

The Event Centre Committee reports to Council.

5. Composition

The Committee will have five (5) voting members:

- (a) Three Members of Council, as follows:

- i. One member of Council who has also been appointed to the Board of Directors of the Calgary Municipal Land Corporation (“CMLC”);
- ii. One member of Council who has also been appointed to the Board of Directors of the Calgary Exhibition and Stampede Limited; and
- iii. One additional member of Council.

- (b) Two public members, one board member or senior executive representative for each of the following organizations:
- i. Calgary Economic Development Ltd.; and
 - ii. Calgary Chamber of Commerce.

6. Meetings

Notice of meetings must comply with the *Municipal Government Act* (Alberta), Sections 195 and 196(2). Meetings will occur in the Municipal Complex, with remote participation from Members, as required, in accordance with the practices established for meetings of Council and Committee.

Meetings are open to the public. However, the Event Centre Committee, by majority vote, will decide when it is appropriate to meet in a Closed Meeting and shall give reasons for doing so in accordance with the *Freedom of Information and Protection of Privacy Act* (Alberta). The confidentiality of Closed Meetings will comply with the applicable provisions of the *Municipal Government Act* (Alberta) and the *Freedom of Information and Protection of Privacy Act* (Alberta). For public participation, the Committee may, by majority vote, require an item to have public participating at a following Committee meeting.

7. Meeting Support

The City Clerk’s Office will provide legislative services for the Committee in accordance with Schedule C of the Council policy on *Governance and Appointment of Boards, Commissions and Committees* (CP2016-03).

City Administration from Planning and Development, Infrastructure & Investment Services, Corporate Planning & Financial Services (Treasury) and Community Services (Partnerships) will act as a resource to the Committee as required. Administration will be responsible for drafting reports and recommendations to Council on behalf of the Committee.

8. Term

Members of Council serve one-year terms expiring at the following year's Organizational Meeting, or when their successors are appointed, whichever is later.

9. Quorum

Quorum for the Committee is greater than 50% of all voting members.

10. Chair and Vice-Chair

The Chair shall be one of the committee members of Council and shall be appointed by the committee at its first meeting, and as an annual process. The Vice-Chair shall also be appointed by the committee, and can be any remaining member of the committee.

11. Governance

- a) The Event Centre Committee shall act in accordance with Council Policy CP2016-03, *Governance and Appointments of Boards, Commissions and Committees* and Procedure Bylaw 35M2017 as amended.
- b) Any records submitted to the Committee or working group is governed by the applicable provisions of the *Municipal Government Act* (Alberta) and the *Freedom of Information and Protection of Privacy Act* (Alberta).
- c) Members of the Committee and working group and any attending members of Council will act in accordance with the *Municipal Government Act* (Alberta), Bylaw 26M2018 *Code of Conduct for Elected Officials* or Council Policy CC045, *Code of Conduct for Citizen Members Appointed to Council Established Boards, Commissions and Committees* as appropriate to the position held and any other relevant Council Policies and in the best interest of The City taking into account the city as a whole.