

Municipality	Legislative Reference	Practice
<p>Calgary</p>	<p>Municipal Government Act section 152: 152(1) A council must appoint one or more councillors as deputy chief elected official so that (a) only one councillor will hold that office at any one time, and (b) the office will be filled at all times. (2) A deputy chief elected official must act as the chief elected official (a) when the chief elected official is unable to perform the duties of the chief elected official, or (b) if the office of chief elected official is vacant. RSA 2000 Section 153 MUNICIPAL GOVERNMENT ACT Chapter M-26 103 (3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or (b) if both the office of chief elected official and the office of deputy chief elected official are vacant.</p> <p>Procedure Bylaw section 9 Deputy Mayor and Deputy Mayor Roster 9. (1) Council, at its Organizational meeting, shall adopt a roster of Deputy Mayors for the following year. (2) If the Mayor is absent from a meeting of Council, the Deputy Mayor assigned on the roster shall preside. If the assigned Deputy Mayor is also absent, the next Deputy Mayor in the adopted rotation shall preside, and so on.</p>	<p>A roster of Deputy Mayors is adopted at each Organizational Meeting of Council. Members are assigned a month at random. In the event the Mayor and Deputy Mayor are unavailable, the Members assigned to the following month (and so on) takes on the role.</p> <p>Membership on the Priorities and Finance Committee is 1) The Mayor 2) The Chairs of the Standing Policy Committees 3) The Chair of Audit Committee 4) Councillor at large All members are appointed by Council at the Organizational Meeting.</p>

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Edmonton	<p>Municipal Government Act section 152 (see above)</p> <p>Procedure Bylaw section 7</p> <p>s.7 No later than 14 days after the 3rd Monday in October of each year, Council must hold an organizational meeting to:</p> <p>(a) appoint a deputy Mayor and acting Mayor so that; (i) only one Councillor will hold each office at any one time, and (ii) each office will be filled at all times.</p> <p>ROLE OF THE CHAIR 41 (1) The Chair will preside over and preserve order and decorum for all Council and Council Committee meetings.</p> <p>(2) If the Chair is absent for all or part of a Standing Committee or Council Committee meeting, the Vice-Chair will assume the role of Chair.</p> <p>(3) If the Chair is absent for all or part of a Council meeting, the deputy Mayor, or in the absence of the deputy Mayor the acting Mayor, will assume the role of Chair.</p> <p>(4) If role of Chair cannot be filled by operation of this section, the Councillors present must select a temporary Chair to assume the role of Chair until the Chair is present.</p> <p>LEAVING CHAIR 44 Prior to leaving the chair during a Council meeting, the Chair must invite</p> <p>(a) the deputy Mayor;</p> <p>(b) in absence of the deputy Mayor, the acting Mayor; or</p> <p>(c) in absence of both the deputy Mayor and acting Mayor, the Councillor who will next serve as deputy Mayor;</p>	<p>A roster of Deputy Mayor and Acting Mayor appointed by Council</p> <p>Appointments rotate monthly</p> <ul style="list-style-type: none"> • Deputy Mayor acts as Mayor when the Mayor is absent • If Mayor and Deputy Mayor are absent, Acting Mayor assumes role of Mayor (then proceeds to next Deputy Mayor if both are absent). <p>The Mayor provides recommendations on the appointment of all Committees for Council's adoption. Council may amend the recommendations.</p>

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Toronto	<p>Toronto Municipal Code Chapter 27, Council Procedures</p> <p>27-6.2 The Mayor appoints and removes the following:</p> <p>(1) The Deputy Mayor; and</p> <p>(2) The Chairs of Standing Committees.</p> <p>27-6.3 The Deputy Mayor has, and may exercise, all the rights, powers and authority of the Mayor, except by-right-of-office powers of the Mayor as a member of a Community Council.</p> <p>27-13.2 Chair of committee of the whole</p> <p>A. Chair for meeting to hear public presentations</p> <p>2 If the Mayor is absent, the Deputy Mayor presides;</p> <p>3 If both the Mayor and the Deputy Mayor are absent, the Speaker presides; and</p> <p>4 If the Speaker is absent, the Deputy Speaker presides</p> <p>A. Subject to B, the Executive Committee consists of:</p> <p>(1) The Mayor;</p> <p>(2) The Deputy Mayor;</p> <p>(3) The Chairs of all Standing Committees;</p> <p>(4) the Chair of the Budget Committee, to be appointed by the Mayor; and</p> <p>(5) One member-at-large who is a member of Council, and is appointed by Council.</p> <p>B. If the Mayor appoints the First Deputy Mayor as the Chair of a Standing Committee, City Council will appoint another Member of Council as an at-large member.</p> <p>C. The Mayor is the Chair of the Executive Committee.</p> <p>D. The Deputy Mayor is the Vice Chair of the Executive Committee.</p> <p>Definitions: DEPUTY MAYOR - Any Member the Mayor appoints as Deputy Mayor to assist the Mayor , including one individual appointed by the Mayor as First Deputy Mayor to act as Mayor when the Mayor is absent from the City or due to illness or when the office of Mayor is vacant. Any reference to Deputy Mayor in a City by-law other than this definition is a reference to the First Deputy Mayor.</p>	<ul style="list-style-type: none"> • Appointed by the Mayor • No limit to the number of Deputy Mayor's Appointed • Appoints One (1) First-Deputy Mayor • First Deputy Mayor acts as Mayor when the Mayor is absent • Deputy Mayors appointed (3 additional) represent specific areas of the city: North, East, West, South • If Mayor and First Deputy Mayor are absent, the Speaker, and subsequently Deputy Speaker presides.

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Winnipeg	<p>Mayor's appointments 59(1) At the first meeting of council after a general election, the mayor must appoint (a) a deputy mayor; (b) an acting deputy mayor; (c) the chairpersons for the standing committees of council, if such committees are established by council; and (d) members of the executive policy committee of council under clause 61(1)(c), if any.</p> <p>Duties of deputy mayor 59(5) Where the mayor is absent or unavailable for any reason, the deputy mayor must perform the duties and functions, and may exercise the powers, of the mayor, including those under section 58 (ex officio member of committees).</p> <p>Duties of acting deputy mayor 59(6) Where the mayor and the deputy mayor are both absent or unavailable for any reason, the acting deputy mayor shall perform the duties and functions, and may exercise the powers, of the mayor, including those under section 58 (ex officio member of committees).</p> <p>Vacancy near end of term of mayor 50(3) Where the office of the mayor becomes vacant in the last 12 months of the mayor's term of office, no election shall be held to fill the vacancy for the balance of the term, but the deputy mayor, or in the absence of the deputy mayor, the acting deputy mayor, must perform the duties and functions, and exercise the power and authority, of the mayor</p>	<ul style="list-style-type: none"> • Appointed by the Mayor • Mayor also appoints an Acting Deputy Mayor Deputy Mayor acts as Mayor when the mayor is absent • If Mayor and Deputy Mayor are absent, Acting Deputy Mayor assumes role of Mayor