

# BRIEFING

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Item # 7.2.1

Law and Legislative Services Briefing to

Combined Meeting of Council

2021 July 26

ISC: UNRESTRICTED

C2021-1138

## **Council Indemnification Policy: Protocol for the Expenditure of Funds for External Legal Fees and Disbursements**

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### **PURPOSE OF BRIEFING**

At the February 8, 2021 Combined Meeting of Council, the City Solicitor Bylaw 48M2000 was amended by Council to clarify the powers, duties and functions delegated to the City Solicitor and General Counsel.

Council also directed:

“... the City Manager and City Solicitor to develop a protocol to ensure accountability for decisions made to expend funds for external legal fees and disbursements in defending Council Members in legal proceedings, including reimbursement of such funds where appropriate, and report back to Council no later than the end of July 2021.”

To discharge the duties under the City Solicitor Bylaw and implement Council Policy CC010 (Indemnification of Members of City Council), the City Solicitor and General Counsel has a well established practice in place. This practice has been formalized into a written protocol (attached) and includes quarterly meetings with the City Manager. This protocol was developed by the City Solicitor to guide the discharge of duties previously delegated through the City Solicitor Bylaw, and does not require Council approval. This protocol has been prepared and approved by the City Solicitor, reviewed and endorsed by the City Manager and has been implemented.

### **SUPPORTING INFORMATION**

None

### **ATTACHMENT(S)**

1. Attachment 1 – Protocol