

Civic Partner Appointments Report

RECOMMENDATIONS:

Review by: Do not release Attachments 2 through 5.

That Council:

1. Thank Gayle Burnett and Jocelyn Phu for their service on the Calgary Public Library board of directors;
2. Thank Sue Frerichs for her service on the Silvera for Seniors board of directors;
3. Appoint a Public Member to the Calgary Public Library Board of Directors (Attachment 2) to complete the remainder of an existing three (3) year term set to expire at the 2024 Organizational Meeting of Council;
4. Appoint two Public Members to the Silvera for Seniors Board of Directors (Attachment 4) for three (3) year terms set to expire at the 2025 Organizational Meeting of Council; and
5. Direct that the closed meeting discussions, Attachments 2, 3, 4 and 5 and any selection materials related to this report remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act* (Alberta).

HIGHLIGHTS

- This report presents Public Member nominees for Council's consideration and appointment to the governing bodies of two Civic Partner organizations to address unexpected vacancies on their boards of directors in a timely manner: the Calgary Public Library Board, and Silvera for Seniors.
- **What does this mean for Calgarians?** Under the guiding legislation and governance documents for the Calgary Public Library and Silvera for Seniors, Council appoints all board members. Appointing board members with skills and experience required for these two Civic Partners supports best practice governance for the organizations.
- **Why does it matter?** Bringing forward this report at this time fills unexpected vacancies on the boards of directors in a timely manner and supports these two partners to have effective governance practices.
- Nominees presented for Council consideration were selected by the board of directors of each Civic Partner using strategic recruitment processes, and based on reserve candidate lists brought forward to the Combined Meeting of Council on 2021 November 15 (N2021-1384).
- This report supports transparency and informed decision making about board appointments by providing Council with detailed information about the processes implemented by two Civic Partners that advertise and recruit outside of City Clerk's processes.
- Strategically recruiting board members based on a skills matrix that identifies current gaps in knowledge, skills, or experience on a board supports strong governance and enhances the ability for these two Civic Partner organizations to be effective and mitigate risk.
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Background and Previous Council Direction is included as Attachment 1.

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DISCUSSION

For Council's consideration, two of The City's Civic Partner organizations are presenting nominees to address unexpected vacancies on their boards of directors:

CALGARY PUBLIC LIBRARY BOARD. City Council appoints all members to the board of directors of the Calgary Public Library Board under the *Libraries Act* (Alberta) and Bylaw 38M2006 *Calgary Public Library Board Bylaw*. The Library has Council approval to advertise and recruit board member nominees outside of City Clerk's annual advertising and recruitment process (PFC2014-0423). To fill unexpected vacancies on the board following the resignation of two board members, Gayle Burnett and Jocelyn Phu, the Library is presenting one recommended candidate for consideration to fill one of the vacancies (Attachment 2). The Library will seek to fill the second vacancy during the regular recruitment and nomination cycle later this year, and the appointment will be included in the Civic Partner Appointments report to the 2022 October Organizational Council Meeting. Details about the Calgary Public Library Board's advertising and recruitment processes are included in Attachment 3.

SILVERA FOR SENIORS. Under a Ministerial Order that identifies The City as the sole member of Silvera for Seniors, and as a Housing Management Body under the *Alberta Housing Act* (Alberta), Council appoints all members of Silvera for Seniors' board based on nominees put forward by Silvera for Seniors. The Ministerial Order sets out the required process for advertising and recruiting nominees, term lengths, and other details.

In this report, Silvera is presenting two nominees for Council to consider for appointment (Attachment 4). One of these nominees is to fill an unexpected vacancy on the board following the resignation of Sue Frerichs, the second is to fill one of two new board seats approved by the Minister of Seniors and Housing in 2022 February. With the Minister's approval, Silvera for Seniors total board size has increased from nine members to 11. The second new board seat will be filled as part of the Civic Partner Appointments report to come forward in 2022 October at the Organizational Council Meeting. Details about Silvera for Seniors' advertising and recruitment processes are included in Attachment 5.

The Civic Partners included in this report are still required to follow any applicable requirements in the *Governance and Appointments of Boards, Commissions and Committees Policy* (CP2016-03).

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

Attachments 2 through 5 were prepared by the Calgary Public Library Board and Silvera for Seniors in consultation with Administration.

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IMPLICATIONS

Social

The recruitment and appointment of board members with diverse skill sets, knowledge, and expertise will support these two Civic Partner organizations to have robust governance that enhances effective implementation of their mandates, including strategies and plans that contribute to increased quality of life for all Calgarians, access to library services and affordable housing options for seniors, and increased civic participation and community building.

Environmental

Not applicable

Economic

The recruitment of board members with expanded skills, knowledge, and diversity of experience will enhance the effectiveness of these Civic Partners' governance practices, support the ability of each organization to effectively implement their mandate including effectively serving Calgarians and the business community, and appropriately managing City-owned assets.

Service and Financial Implications

No anticipated financial impact

RISK

Appointing the Public Member nominees put forward in this report will bring the skills and experience required for each organization to effectively govern, manage and operate, and help create resilient structures that can continue to identify and mitigate operational and strategic risks.

To further mitigate risk, The City has clear accountability measures including reporting requirements and financial reviews in place for all Civic Partner organizations. These measures, guided by the *Investing in Partnerships Policy*, are also embedded in agreements, bylaws, terms of reference, legislation, and other guiding documents.

ATTACHMENTS

1. Previous Council Direction, Background
2. Calgary Public Library Shortlist (Confidential)
3. Calgary Public Library Background (Confidential)
4. Silvera for Seniors Shortlist (Confidential)
5. Silvera for Seniors Background (Confidential)

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Not applicable		