

LGTF 2014-2017 WORK PLAN Q3 2015 UPDATE

EXECUTIVE SUMMARY

This report presents an update on the progress of the Legislative Governance Task Force 2014-2017 Work Plan.

ADMINISTRATION RECOMMENDATION(S)

That the Legislative Governance Task Force recommend that Council approve the updated Legislative Governance Task Force 2014 – 2017 Work Plan.

RECOMMENDATION OF THE LEGISLATIVE GOVERNANCE TASK FORCE, DATED 2015 SEPTEMBER 08:

That the Legislative Governance Task Force recommend that Council approve the updated Legislative Governance Task Force 2014 – 2017 Work Plan, **after clerical correction to Attachment 1 of Report LGT2015-0658, on Page 1 of 4, under the heading "TOPIC", item "e.", 2nd line, by deleting the words "the 81" following the words "process for Citizen Members to" and by substituting with the word "all".**

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2014 May 26 Regular Meeting of Council, Council approved the Legislative Governance Task Force 2014 – 2017 Work Plan and directed that the City Clerk's Office report quarterly, starting in Q3, on its progress.

BACKGROUND

The Legislative Governance Task Force (LGTF) provides recommendations to Council to improve legislative governance at The City of Calgary. The LGTF meets monthly, and is focused on the following priorities: (1) making Council more accessible and transparent to the public; (2) making the Council decision-making process more efficient; and (3) increasing accountability.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

The work planned, in progress and completed to date has been updated on the LGTF 2014 – 2017 Work Plan (Attachment).

As part of the Legislative Governance Task Force Work Plan Implementation Project a Project Manager has been retained to lead this project. With the Project Manager in place, work will start on item #1 and thereafter #4 according to the LGTF 2014-2017 Work Plan. See attached.

The Citizen Recognition and Protocol division of City Clerk's Office, is currently reviewing a number of Council policies related to protocol. As work progresses on reviewing and updating these Council policies, depending on priorities and available resources, the City Clerk's Office will bring them forward for approval to Council through the LGTF and will update the work plan as appropriate.

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Stakeholder Engagement, Research and Communication

N/A

Strategic Alignment

This Council policy aligns with Council's priority of a well-run City: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Social, Environmental, Economic (External)

Our ongoing work regards Council Policies, Procedure Bylaw 44M2006 and Boards, Commissions and Committees contribute to a more efficient and well-run city, as well as improved accountability and transparency.

Financial Capacity

Current and Future Operating Budget:

To date, all work on the LGTF 2014 – 2017 Work Plan has been carried out by City Clerk's internal resources. At the 2015 March 30 Regular Meeting of Council, Council approved an allocation of \$350,000 from the Council Innovation Fund to complete the items related to Boards, Commissions and Committees and a revised Procedure Bylaw.

Current and Future Capital Budget:

There are no current and future capital budget implications.

Risk Assessment

Failure to complete the work detailed in the LGTF 2014 – 2017 Work Plan exposes The City of Calgary to a number of risks: (1) failure to adhere to Council policies, (2) confusion and misalignment between Council policies and existing practice, (3) maintaining outdated Council policies which do not keep pace with leading practices in legislative governance, and (4) inadequate transparency and accountability. Such risks do not allow The City of Calgary to achieve its priority of becoming a well-run City.

REASON(S) FOR RECOMMENDATION(S):

The City Clerk's Office reports quarterly on the progress of the Legislative Governance Task Force 2014 – 2017 Work Plan, and requires approval of the timelines in order to deliver on legislative governance initiatives at The City of Calgary.

ATTACHMENT(S)

1. Legislative Governance Task Force 2014 – 2017 Work Plan