

PROPOSED WARD COMMUNITY EVENT FUND AMENDMENTS 2015

EXECUTIVE SUMMARY

The Coordinating Committee of the Councillors Office (CCCO) recently completed a review of the Ward Community Event Fund Guidelines (Guidelines) and recommends amendments thereto.

The amendments are of an editorial nature and render the Guidelines more readable and understandable. None of the proposed amendments substantively alter the purpose or key components of the program.

ADMINISTRATION RECOMMENDATION(S)

That Priorities and Finance Committee recommend Council adopt the proposed Ward Community Event Fund Guidelines as set out in Attachment 3 to be effective with the commencement of the next Ward Community Event Fund application year cycle – 2015 November 21.

RECOMMENDATION OF THE PRIORITIES AND FINANCE COMMITTEE, DATED 2015 SEPTEMBER 22:

That the Administration Recommendation contained in Report PFC2015-0739 be approved.

PREVIOUS COUNCIL DIRECTION / POLICY

2012 May 7 Council approved a recommendation of the AOCC to transfer responsibility for the bulk of the Council Strategic Initiatives Fund (CSIF) to Culture Division-Recreation and create the Ward Community Event Fund (WCEF) to oversee the balance with the AOCC as the party responsible for administration of the WCEF.

Council subsequently approved amendments to the Guidelines 2012 December 17. The current version of the Guidelines is presented as Attachment 1.

BACKGROUND

At the request of a member of the Committee the CCCO recently undertook a review of the Ward Community Event Fund (WCEF) Guidelines.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

Many possible amendments to the WCEF Guidelines were considered but ultimately no substantive changes to the Guidelines were approved by the Committee. The Committee did, however, approve numerous amendments to improve the flow and clarity of the document.

Attachment 2 WCEF Guidelines – Proposed Amendments, presents the proposed amendments compared with the existing text; proposed deletions are overstrike text (~~like this~~) and proposed new wording is underlined and in italics (*like this*).

Attachment 3, WCEF Guidelines – Proposed Ward Community Event Fund Guidelines presents the Guidelines as now proposed.

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Stakeholder Engagement, Research and Communication
CCCO

Strategic Alignment

A well-run city.

Social, Environmental, Economic (External)

None identified

Financial Capacity

Current and Future Operating Budget: The current WCEF annual budget is \$140,000 allocated on the basis of 10,000/ward. The proposed amendments will have no impact on the budget.

Current and Future Capital Budget: Not applicable

Risk Assessment

No appreciable risks identified.

REASON(S) FOR RECOMMENDATION(S):

To improve the WCEF Guidelines.

ATTACHMENT(S)

1. WCEF Guidelines Discussion – Current Guidelines
2. WCEF Guidelines Discussion – Proposed Amendments
3. WCEF Guidelines Discussion – Proposed WCEF Guidelines