

## Notice of Motion Checklist

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- Consider what advice might be helpful to them in formulating their proposal; and
- Share key points about the advice received with their council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **Parks Programming to Support Local Business**

There are two classifications of a Notice of Motion (Check the one that applies):

Regular

Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in procedural box below)

<b>Financial and Other Resource Capacity</b>
<p>Parks has been actively reviewing their resources in preparation to receive this NOM and feel confident they have the funds to pilot this project and will be reviewing cost recovery while making the program low barrier.</p> <p>Costs could include: tents, set up costs, registration portal, marketing</p>
<b>Legal/Legislative</b>
<p>Yes, internal conversation around liability and insurance implications are being discussed as well as required business licensing. Mitigations will be addressed in the planning and implementation.</p>

<b>Technical Content</b>
n/a
<b>Procedural (Include reasons for confidentiality)</b>
n/a
<b>Other Considerations</b>
This NoM brings together two of Calgary's best assets – our parks and our local businesses. As a pilot project we're able to review locations, uptake, and ability to be cost neutral or positive for the city as well as for local businesses.
<b>Urgency Rationale</b>
n/a