

**City Clerk's Office Report to
Combined Meeting of Council
2022 February 15**

**ISC: UNRESTRICTED
C2022-0161
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Subdivision and Development Appeal Board Public Member Appointment

RECOMMENDATIONS:

That Council:

1. Appoint the candidate recommended in Attachment 1 as a public member of the Subdivision and Development Appeal Board, for a one-year term from February 15 to December 31, 2022;
2. Direct the City Clerk to make the appointment publicly available following candidate notification; and
3. Direct that the closed meeting discussions and Attachment 1 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

HIGHLIGHTS

- On 2021 December 20, Council directed the the Subdivision and Development Appeal Board (“the Board”) to conduct an interview process from a pool of four candidates and to recommend one for appointment as a public member to the Board.
- This report provides Council with a recommended candidate from among the four candidates for appointment as a public member to the remaining vacancy on the Board.
- What does this mean to Calgarians? Public representation on Boards, Commissions and Committees brings specific skills and expertise that contribute to good governance, represent stakeholder groups, provide a variety of perspectives, and reflect the diversity of the community.
- Appointing a public member to fill the Board’s vacancy ensures the Board has the appropriate membership to hear appeals and render appeal decisions in a timely manner and in accordance with its mandate.
- Strategic Alignment to Council’s Citizen Priorities: A well-run city

DISCUSSION

On 2021 November 09, the short list to fill the public member vacancies provided by the Chair of the Board was considered by the Nominations Committee. The Nominations Committee recommended 15 of the short-listed applicants for appointment and identified a pool of four candidates from the 2021 recruitment campaign to be considered by the Board for the remaining vacancy.

On 2021 December 20, in accordance with Council policy CP2016-03, *Governance and Appointments to Boards, Commissions and Committees*, Council directed the Board to conduct interviews with the four candidates in the recommended pool and to recommend one for appointment as a public member to the Board. The Board Chair along with both Vice-Chairs conducted interviews and recommends the candidate listed in Attachment 1.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required

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- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

No stakeholder engagement was undertaken. The Chair and Vice-Chairs for the Board were notified of Council's decision and are recommending a candidate for Council's consideration to fill the remaining vacancy.

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact.

RISK

No anticipated risks.

ATTACHMENT

1. Subdivision and Development Appeal Board Chair's Recommendation (CONFIDENTIAL)

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen	City Solicitor and General Counsel	Inform