



**MINUTES**

**GREEN LINE BOARD**

**October 29, 2021, 1:00 PM  
ENGINEERING TRADITIONS**

PRESENT: Board Member D. Fairbairn, Chair (Remote Participation)  
Board Member I. Bourne, Vice-Chair (Remote Participation)  
Board Member J. Annesley (Remote Participation)  
Board Member L. Beasley (Remote Participation)  
Board Member F. Cummings (Remote Participation)  
Board Member B. Mahajan (Remote Participation)  
Board Member P. McLeod (Remote Participation)  
Board Member M. Nelson (Remote Participation)  
City Manager D. Duckworth (Remote Participation)

ALSO PRESENT: CEO, D. Bhatti (Remote Participation)  
Legislative Coordinator M. A. Cario  
Legislative Advisor L. Kearnes

1. CALL TO ORDER

Chair Fairbairn called the Meeting to order at 1:00 p.m.

2. OPENING REMARKS AND LAND ACKNOWLEDGEMENT

Chair Fairbairn provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

**Moved by Board Member Beasley**

That the Agenda for the 2021 October 29 Regular Meeting of the Green Line Board be confirmed.

**MOTION CARRIED**

3.1 DECLARATIONS - CONFLICTS OF INTEREST

No conflicts of interest were declared.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Green Line Board, 2021 September 24

**Moved by Board Member Bourne**

That the Minutes of the 2021 September 24 Regular Meeting of the Green Line Board be confirmed.

**MOTION CARRIED**

5. SAFETY MINUTE

D. Bhatti provided a verbal update and was thanked by the Board.

6. CORRESPONDENCE

None

7. CONSENT AGENDA

7.1 DEFERRALS AND PROCEDURAL REQUESTS

None

7.2 BRIEFINGS

None

8. ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

8.1 Green Line Program August 2021 Progress Report, GLB 2021-1460

A document entitled "Program Update: Green Line Board Meeting - October 29, 2021" was distributed with respect to Report GLB2021-1460.

City Manager D. Duckworth joined the Remote Meeting at 1:26 p.m.

**Moved by** Board Member Beasley

That with respect to Report GLB2021-1460, the following be approved:

That the Green Line Board receive the Green Line Program August 2021 Progress Report and presentation for the Corporate Record.

**MOTION CARRIED**

8.2 Green Line Board Annual Plan and Performance Evaluation, GLB2021-1462

A document entitled "Setting Board Objectives & Self-Evaluation" was distributed with respect to Report GLB2021-1462.

The Green Line Board recessed the Remote Meeting due to technical issues at 1:53 p.m. and reconvened at 1:57 p.m.

ROLL CALL:

Board Member Annesley, Board Member Beasley, Board Member Bourne, Board Member Cummings, Board Member Mahajan, Board Member McLeod, Board Member Nelson, Chair Fairbairn, and City Manager Duckworth.

**Moved by** Board Member Annesley

That with respect to Report GLB2021-1462, the following be approved:

That the Green Line Board approve the Green Line Board's objectives and the establishment of evaluation processes as set out in Report GLB2021-1462.

**MOTION CARRIED**

8.3 COMMITTEE REPORTS

8.3.1 Planning Committee Report (Verbal), GLB2021-1464

Board Member Beasley provided a verbal update and was thanked by the Board.

8.3.2 Budget and Risk Committee Report (Verbal), GLB2021-1466

Board Member Bourne provided a verbal update and was thanked by the Board.

8.3.3 Governance and HR Committee Report (Verbal), GLB2021-1468

Board Member Nelson provided a verbal update and was thanked by the Board.

8.3.4 Recruitment Committee Report (Verbal), GLB2021-1469

Board Member Nelson provided a verbal update and was thanked by the Board.

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

**Moved by** Board Member Nelson

That pursuant to Sections 17 (Disclosure harmful to personal privacy), 19 (Confidential evaluations), 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting at 2:15 p.m., in Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- 10.1.1. Green Line Board Program August 2021 Progress Report, GLB2021-1461
- 10.1.2. Procurement Update (Verbal), GLB2021-1463
- 10.1.3. Committee Reports (Verbal), GLB2021-1465
- 10.1.4. Personnel Update, GLB2021-1467

**MOTION CARRIED**

Committee reconvened in public meeting at 3:53 p.m. with Chair Fairbairn in the Chair.

**Moved by** Board Member McLeod

That the Green Line Board rise and report.

**MOTION CARRIED**

10.1 ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

10.1.1 Green Line Board Program August 2021 Progress Report, GLB2021-1461

A confidential presentation and report were distributed with respect to Report GLB2021-1461.

Administration in attendance with respect to Report GLB2021-1461:

Clerks: M. A. Cario, and L. Kearnes. Law: M. A. Bendfeld, S. Saunders and M. Smith. Advice: D. Bhatti, W. Tynan, and S. Quayle.

**Moved by** Board Member Cummings

That with respect to Report GLB2021-1461, the following be approved:

That the Green Line Board:

1. Receive the Closed Meeting report for the corporate record; and
2. Direct that the Closed Meeting report and discussion be held confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2036 October 29.

**MOTION CARRIED**

10.1.2 Procurement Update (Verbal), GLB2021-1463

Three confidential documents were distributed with respect to Report GLB2021-1463.

Administration in attendance with respect to Report GLB2021-1463:

Clerks: M. A. Cario, and L. Kearnes. Law: M. A. Bendfeld, S. Saunders and M. Smith. Advice: D. Bhatti, W. Tynan, and S. Quayle.

City Manager Duckworth left the Remote Meeting at 3:00 p.m.

The Green Line Board recessed the Remote Meeting at 3:00 p.m. and reconvened at 3:04 p.m. with Chair Fairbairn in the Chair.

**ROLL CALL**

Board Member Annesley, Board Member Beasley, Board Member Bourne, Board Member Cummings, Board Member Mahajan, Board Member McLeod, Board Member Nelson, and Chair Fairbairn.

**Moved by** Board Member Beasley

That with respect to Report GLB2021-1463, the following be approved:

That the Green Line Board:

1. Approve Closed Meeting Recommendations 1, 2, and 3; and
2. Direct that the Closed Meeting Recommendations, the presentation and attachments, and discussion be held confidential pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2036 October 29.

**MOTION CARRIED**

10.1.3 Committee Reports (Verbal), GLB2021-1465

Administration in attendance with respect to Report GLB2021-1465:

Clerks: M. A. Cario, and L. Kearnes. Law: M. A. Bendfeld, and S. Saunders. Advice: D. Bhatti, W. Tynan, and S. Quayle.

A. Mondor joined the Remote Meeting at 3:22 p.m.

M. A. Bendfeld, S. Saunders, W. Tynan, and S. Quayle left the Remote Meeting at 3:24 p.m.

A. Mondor left the Remote Meeting at 3:34 p.m.

**Moved by** Board Member Mahajan

That with respect to Report GLB2021-1465, the following be approved:

That the Green Line Board direct that the Closed Meeting information and discussion remain confidential pursuant to Sections 19 (Confidential evaluations) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.1.4 Personnel Update, GLB2021-1467

Administration in attendance with respect to Report GLB2021-1467:

Clerks: M. A. Cario, and L. Kearnes. Advice: D. Bhatti.

**Moved by** Board Member McLeod

That with respect to Report GLB2021-1467, the following be approved:

That the Green Line Board direct that the Closed Meeting information and discussion remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

By General Consent, Green Line Board adjourned this meeting at 3:57 p.m.

The next Regular Meeting of the Green Line Board is scheduled to be held on 2021 December 03 at 1:00 p.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

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ACTING CITY CLERK

UNCONFIRMED