



**Calgary Transit Access Eligibility Appeal Board Appointments**

**RECOMMENDATIONS:**

That the Nominations Committee recommend that Council:

1. Appoint two public members to the Calgary Transit Access Eligibility Appeal Board (Attachment 1) for two-year terms expiring at the 2023 Organizational Meeting;
2. Direct the City Clerk to make the appointments publicly available following applicant notification; and
3. Direct that any closed meeting discussions, Attachments 1 and 2 remain confidential pursuant to Sections 17 (personal information) and 19 (confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

**RECOMMENDATION OF THE NOMINATIONS COMMITTEE, 2021 DECEMBER 20:**

That Council:

1. Appoint two public members to the Calgary Transit Access Eligibility Appeal Board (**Revised** Attachment 1) for two-year terms expiring at the 2023 Organizational Meeting;
2. Direct the City Clerk to make the appointments publicly available following applicant notification; and
3. Direct that any closed meeting discussions, Attachments 1 and 2 remain confidential pursuant to Sections 17 (personal information) and 19 (confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

**HIGHLIGHTS**

- During the regular recruitment campaign for public members to Boards, Commissions and Committees (BCCs), insufficient applications were received to fill vacancies on the Calgary Transit Access Eligibility Appeal Board ("Board").
- This report presents the short list of applicants received by the Chair of the Board for two remaining vacancies, along with the Public Members' applications, for Council's consideration.
- What does this mean to Calgarians? Public representation on the Board brings expertise and specific skills that contribute to good governance and provide a variety of perspectives.  
Why does it matter? Appointing two public members to fill the Board's vacancies ensures the committee has the appropriate membership, skills, and expertise to fulfill its mandate and to alleviate quorum issues.
- Strategic Alignment to Council's Citizen Priorities: A well-run city

**DISCUSSION**

The Board hears appeals from those persons deemed to be ineligible, conditionally eligible or who disagree with their eligibility for shared-ride public transportation service as determined by Calgary Transit Access.

The Board's composition is seven members:

- 3 public members with disabilities or directly involved with those with disabilities

### **Calgary Transit Access Eligibility Appeal Board Appointments**

- 3 public members who are or were, health care practitioners (e.g. doctor, nurse, therapists)
- 1 citizen-at-large.

From August 23 to September 23, 2021, the City Clerk's Office conducted a campaign for 122 public member vacancies across 18 BCCs. The recruitment included 3 positions on the Board. The recruitment did not result in sufficient applications and no recommendation was made for Council to appoint public members who are, or were, health care practitioners.

Consequently, a second recruitment was undertaken by the City Clerk's Office between 2021 November 23 and December 6 to attract public members from the health care industry. In addition to leveraging the reach of [www.calgary.ca](http://www.calgary.ca), the recruitment strategy included posts on LinkedIn, Twitter and Facebook, as well as direct emails to health and wellness organizations to invite their members to apply.

On 2021 December 7, the Board Chair was requested to review the applications and provide appointment recommendations for the two vacancies. The short list recommendations is contained in Attachment 1, with all applications contained in Attachment 2.

### **STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)**

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

The public was informed about the opportunity to serve on City BCCs through a recruitment campaign which involved social media tactics and direct email.

The City Clerk's Office worked with Administrative resources who support the operation of the Board to identify an expanded list of organizations.

Administration adjusted the remainder of the 2021 Board hearing schedule to reduce the chance of losing quorum for a scheduled appeal, until such time as the remaining vacancies can be filled.

### **IMPLICATIONS**

#### **Social**

Not applicable.

#### **Environmental**

Not applicable.

#### **Economic**

Not applicable.

#### **Service and Financial Implications**

City Clerk's Office Report to  
Nominations Committee  
2021 December 20

ISC: UNRESTRICTED  
N2021-1702  
Page 3 of 3

## Calgary Transit Access Eligibility Appeal Board Appointments

No anticipated financial impact.

### RISK

If a vacancy is left on the Board, there is a risk that items on the agenda will need to be postponed to future meetings due to a lack of quorum.

### ATTACHMENTS

1. Revised Short List (CONFIDENTIAL)
2. Applications (CONFIDENTIAL)

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen	City Solicitor and General Counsel	Inform