

PROTECTIVE SERVICES CITIZEN OVERSIGHT COMMITTEE – RESIGNATION AND APPOINTMENT

EXECUTIVE SUMMARY

The City Clerk's Office received notification that Tammy McCorkell, a citizen member of the Protective Services Citizen Oversight Committee, resigned from her position in 2015 December. This report brings forward citizen applicants for Council's consideration in order to fill the vacancy created by the resignation.

ADMINISTRATION RECOMMENDATION(S)

That the Priorities and Finance Committee recommend that Council:

1. Accept the resignation of Tammy McCorkell, and that she be thanked for her service;
2. Consider a new citizen appointment to the Protective Services Citizen Oversight Committee for the completion of a three year term set to expire at the 2017 Organizational Meeting of Council;
3. Direct that Report PFC2016-0061 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act* until Council rises and reports on the matter; and
4. Direct that Attachments 2 and 3 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act*.

RECOMMENDATION OF THE PRIORITIES AND FINANCE COMMITTEE, DATED 2016 FEBRUARY 02:

That Council:

1. Accept the resignation of Tammy McCorkell, and that she be thanked for her service;
2. Consider a new citizen appointment to the Protective Services Citizen Oversight Committee for the completion of a three year term set to expire at the 2017 Organizational Meeting of Council; and
3. Direct that Attachments 2 and 3 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act*.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2015 December 14 Regular Meeting of Council, Council gave three Readings to Bylaw 49M2015 appointing Tammy McCorkell to the Calgary Assessment Review Board for a one year term, effective 2016 January 01.

At the 2014 October 20 Organizational Meeting of Council, Council appointed Tammy McCorkell to the Protective Services Citizen Oversight Committee for a three year term set to expire at the 2017 Organizational Meeting of Council.

BACKGROUND

The Protective Services Citizen Oversight Committee ("Committee") performs evaluations on use of force complaints after the conclusion of an investigation. The Committee operates as an

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objective body, ensuring that the investigation was conducted in a proper and professional fashion and that it satisfies provincial legislative requirements and Protective Services policy and mandate.

The composition of the Committee is four members, consisting of three citizen volunteers and one member of City Administration. Each member is appointed by Council for a three year term, effective the date of the annual Organizational Meeting of Council. The Committee meets quarterly, with the next scheduled meeting set for 2016 March. The Committee's Terms of Reference and current composition are detailed in Attachment 1.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

In accordance with the Council policy on the *Appointment of Council, Administration and Citizens to Agencies and Establishment of Council Agencies (CC003)*, "[n]o one may be a member of more than one Agency at the same time". On 2015 December 16, the City Clerk's Office received notification that Tammy McCorkell resigned from her position on the Committee given her appointment to the Calgary Assessment Review Board, effective 2016 January 01 (Attachment 2).

For Council's consideration, this report brings forward eligible citizen applicants who expressed an interest in serving on the Committee during the 2015/2016 Board, Commission and Committee recruitment campaign (Attachment 3). The Council policy on the *Appointment of Council, Administration and Citizens to Agencies and Establishment of Council Agencies (CC003)* provides that appointments outside of the Organizational Meeting of Council may be for the term remaining in the vacancy or until the next Organizational Meeting as determined by Council.

Stakeholder Engagement, Research and Communication

The City Clerk's Office consulted with the City Administration member of the Committee regarding the resignation and impacts to the Committee. The Committee recommended a new Council appointment for the completion of the term set to expire at the 2017 Organizational Meeting of Council.

On 2016 January 07, the City Clerk's Office contacted eligible citizen applicants, who did not receive an appointment to a Board, Commission or Committee during the 2015 Organizational Meeting of Council, to confirm continued interest in serving. Only those applicants who indicated the Committee as a first or second preference, and who expressed a continued interest in volunteering, are provided in Attachment 3.

Strategic Alignment

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Social, Environmental, Economic (External)

No social, environmental, or external economic implications have been identified.

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Financial Capacity

Current and Future Operating Budget:

There are no current and future operating budget impacts.

Current and Future Capital Budget:

There are no current and future capital budget impacts.

Risk Assessment

The quorum for any Committee meeting is two citizen members. The recent resignation, and resulting vacancy, brings the voting membership on the Committee down from three to two members. Consequently, there is an increased possibility of loss of quorum at future meetings, which may create challenges in achieving the Committee's mandate. A new citizen appointment to the Committee will mitigate against this potential risk.

REASON(S) FOR RECOMMENDATION(S):

A Council appointed citizen member resigned from her position creating a vacancy on the Protective Services Citizen Oversight Committee.

ATTACHMENT(S)

1. Terms of Reference and current composition;
2. Letter of Resignation; and
3. Eligible Applicants.