

Intergovernmental Affairs Committee Membership and Procedure Bylaw Amendment

RECOMMENDATIONS:

That Council:

1. Give three readings to Bylaw 76M2021 (Attachment 1), in order to amend the composition of the Intergovernmental Affairs Committee as contained in Bylaw 35M2017, the Procedure Bylaw;
2. Appoint one Councillor to the Intergovernmental Affairs Committee from amongst those who have expressed an interest (Attachment 2) for a one-year term expiring at the 2022 Organizational Meeting; and
3. Direct that Attachment 2 remain confidential pursuant to Sections 17 (personal information) and 19 (confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

HIGHLIGHTS

- The Intergovernmental Affairs Committee has recommended that Council change its member composition by removing the Mayor as an appointed Member and Chair and adding an additional Councillor position.
- The Procedure Bylaw establishes Council Committees and contains the composition of the Intergovernmental Affairs Committee. Amending the Procedure Bylaw will enact these changes.
- What does this mean to Calgarians? The proposed amendment to the composition of the Intergovernmental Affairs Committee has the benefit of exposing more Members of Council to the opportunity of Chairing a Council Committee, while retaining the Mayor's ability to participate as an ex-officio Member.
- Why does this matter? Effective Council Committee governance leads to timely decision making and facilitates effective service delivery.
- Strategic Alignment to Council's Citizen Priorities: A well-run city

DISCUSSION

On 2021 December 10, the Intergovernmental Affairs Committee directed Administration to bring an amendment to the Procedure Bylaw to the 2021 December 20 Combined Meeting of Council in order to:

- Remove the Mayor as an appointed member and Chair of the Intergovernmental Affairs Committee,
- Add an additional Councillor as a member, and
- Confirm that, within the seven members, Council's three Inter-Municipal Committees must be represented.

The proposed amendments to the Procedure Bylaw (Attachment 1) achieve this direction. While no longer an appointed Member or Chair, the Mayor is an ex-officio member of all Council Committees unless Council provides otherwise, and if present at an Intergovernmental Affairs Committee meeting, the Mayor has all of the rights and privileges of other members, is entitled to count for quorum, take part in discussions and to vote on items. Adding an additional

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Councillor will retain the current membership of the Intergovernmental Affairs Committee at seven Members.

Removal of the Mayor as the designated Chair of the Intergovernmental Affairs Committee means that provision must be made for the election a Chair on an annual basis. Administration recommends that, in keeping with the Procedure Bylaw's requirements for other Boards, Commissions and Committees, the election of a Chair be conducted annually at the first meeting of the Intergovernmental Affairs Committee after appointment of Members. Should Council adopt the proposed bylaw amendments, the Chair may be elected by the Intergovernmental Affairs Committee Members at the scheduled 2022 January 20 meeting. In the interim, if there is a need for any duties to be performed by the Chair (for example: cancelling a scheduled meeting), the duty may be performed by the current Vice-Chair. However, should Council wish to appoint the Chair of the Intergovernmental Affairs Committee immediately, Council would need to temporarily suspend section A.6 of the Procedure Bylaw to do so.

A table illustrating the changes to the Procedure Bylaw is provided at Attachment 3 for reference. Note that Administration is recommending adding additional clarity to the existing appointment criteria by specifying the appointment must be to the 'Board of Directors' to Alberta Municipalities (formerly Alberta Urban Municipalities Association) and the Federation of Canadian Municipalities.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

The City Clerk's Office polled Members of Council for their interest to serve on the Intergovernmental Affairs Committee. Their preferences are summarized in Attachment 2.

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Service and Financial Implications

**City Clerk's Office Report to
Combined Meeting of Council
2021 December 20**

**ISC: UNRESTRICTED
C2021-1697
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No anticipated financial impact.

RISK

No risk identified.

ATTACHMENTS

1. Proposed Bylaw 76M2021
2. Councillors - Expressions of Interest (CONFIDENTIAL)
3. Proposed Bylaw Amendments with Changes Tracked

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen	City Solicitor and General Counsel	Inform