

**REQUIRED BY-LAW AND POLICY AMENDMENTS – ETHICS ADVISOR AND INTEGRITY  
COMMISSIONER TERMS OF REFERENCE AND PROCEDURE PROTOCOL**

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**Policy Revisions for Consideration by Council**

1. That Council consider whether Clause 5.1(c) and 5.1(d) of the Acceptable Use of City Technology Resources – Members of Council Policy (PAC0009, Effective 2003 June 3) be repealed and replaced with the following:
  - 5.1(c) A Member of Council, or any individual, who believes a member of Council is in violation of the policy may report their concerns in accordance with the Integrity Commissioner Complaints Policy.
  - 5.1(d) All substantiated violations and reports shall be addressed by the Integrity Commissioner in accordance with the Integrity Commissioner Complaints Policy.
2. That Council consider the “Procedure” section of the Members of Council and Election Campaigns Policy (CC041, Effective 2013 January 28) be repealed and replaced with the following:
  1. A Member of Council, or any individual, who believes a member of Council is in violation of the policy may report their concerns in accordance with the Integrity Commissioner
  2. All substantiated violations and reports shall be addressed by the Integrity Commissioner in accordance with the Integrity Commissioner Complaints Policy.