

**REQUIRED BY-LAW AND POLICY AMENDMENTS – ETHICS ADVISOR AND INTEGRITY  
COMMISSIONER TERMS OF REFERENCE AND PROCEDURE PROTOCOL**

---

**Proposed Policy Revisions**

1. That Ethical Conduct Policy for Members of Council (CC042, Effective 2013 July 1), Clauses 3-8, under the Heading “Procedures” and the sub-heading “Policy Breaches” be repealed and replaced with the following:
  3. A Member of Council, or any individual, who believes a member of Council is in violation of the policy may report their concerns in accordance with the Integrity Commissioner Complaints Policy.
  4. All substantiated violations and reports shall be addressed by the Integrity Commissioner in accordance with the Integrity Commissioner Complaints Policy.
2. That Clauses 10.2-10.5 of the Disclosure Policy for Members of Council (CC044, Effective 2014 November 4) be repealed and replaced with the following:
  - 10.2 A Member of Council, or any individual, who believes a member of Council is in violation of the policy may report their concerns in accordance with the Integrity Commissioner Complaints Policy.
  - 10.3 All substantiated violations and reports shall be addressed by the Integrity Commissioner in accordance with the Integrity Commissioner Complaints Policy.
3. That Clauses 17.2-17.3 and 17.6 of the Gifts and Benefits Policy for Members of Council (CC043, Effective 2015 July 01) be repealed, Clause 17.4 be renumbered 17.3, clause 17.5 be renumbered 17.4, and the following new clauses be added:
  - 17.2 A Member of Council, or any individual, who believes a member of Council is in violation of the policy may report their concerns in accordance with the Integrity Commissioner Complaints Policy.
  - 17.5 All substantiated violations and reports shall be addressed by the Integrity Commissioner in accordance with the Integrity Commissioner Complaints Policy.